

**YOKOSUKA, JAPAN
HOUSING SERVICES
OFF-BASE INFORMATION HANDBOOK**



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GREETINGS FROM THE YOKOSUKA HOUSING SERVICES CENTER

We are here to serve and assist in your family's housing needs. Our referral staff is available to provide you with assistance in securing housing in the local area and to help answer questions unique to Japan and our Community.

The information contained within this brochure will help you understand the policies, guidelines and standards for living in the local community. Most importantly, it will help make your stay as comfortable, safe and pleasant as possible. We urge you to read this material thoroughly.

Living in Japan can be fun yet challenging. Challenging in that you might be learning new customs; tasting different foods; and finding a house you can call home in a very different environment. The information provided here will give you a head start to an informed beginning in your new home.

If you have any questions or require further assistance, please feel free to stop by the Housing Services Center or call us at 243-9037 / 8844.

CFAY Housing Hours of Operation

Office Hours: 0800 - 1630 Mon - Fri

Every First Wednesday of the Month 1100 - 1630

Closed on Weekends & US National Holidays

Location - Building 1441 (Next to the Navy Lodge)





QUICK REFERENCE PHONE NUMBERS

To Call from Off-Base or Cell phone to:

For 243-XXXX (Yokosuka) dial:.....	046-816-XXXX
For 241-XXXX (Yokosuka) dial:.....	046-896-XXXX
For 246-XXXX (Ikego) dial:.....	046-806-XXXX
For 242-XXXX (Negishi) dial:.....	045-281-XXXX
Base operator(Yokosuka, Ikego, and Negishi ..	dial 0 or 046-816-1110
Fire Dept (Emergencies Only)	On Base 911 or 046-816-0911 Off Base..... 119
Police (Emergencies Only)	On Base 911 or 046-816-0911 Off Base 046-816-5000 / 5001
Ambulance (Emergencies Only)	On Base911 or 046-816-0911 Off Base 046-827-1040
Naval Hospital Yokosuka	On Base 243-7141 Off Base 046-827-1040
Taxi	On Base 243-4444 /4445 / 4466 Off Base046-825-4444 /4445 / 4466
Public Works Trouble Desk	115
Hospital Information	243-7144 /5247
Housing Services Center.....	243-9037/8848
Maintenance for your house.....	Your agent or landlord
Furnishings Management Office	243-6889
Veterinary Services	243-6820
Yokosuka Housing Self Help.....	243-7263
Ikego Housing Self Help.....	246-8028
Negishi Housing Self Help.....	242-4833
Kennel	243-4530
Chapel	243-6773/6774
CDO	243-5000
Legal Office	243-5141 / 9381
Main Gate Pass Office	243-5125
Passport Office (PSD)	243-8466
Vehicle Registration Office	243-5011
Drivers License Office	243-5647
CFAY Public Affairs Office	243-7436
Personal Property Inbound	243-5426

Personal Property Outbound	243-7061
Personnel Support Det	243-6813 / 8457
Post Office-main	243-6711
Post Office-USNH	243-5536
Print Shop (DAPS)	243-5642 / 8135
Uniform Shop	243-7426
Library	243-5574
ITT (Info Tours & Ticketing)	243-7257
UTC Travel	243-6629

Banks / Credit Unions

Community Bank	243-4585 / 4586
Navy Federal	243-3333 / 4622 / 4734
Bank of Yokohama (Yen Rate)	Local: 046-824-3313

Fleet and Family Support Center

Reception / Workshop info	243-6716 / 3372
Counseling Services	243-9624
Family Advocacy	243-7878
Relocation Assistance	243-7935
Transition Assistance	243-9630

Child Care

Main Center (CDC)	243-5964 / 3219
Hourly Center	241-4101
Home Care Provider	243-3222
Youth Center	243-3439/ 5492
Bus (Narita/Yokota)	243-2287
Community Center	243-6713
Human Resources Office	243-5725
Commissary Store	243-7628
NEX Customer Service	243-5577
Fleet Recreation Center	243-5304
Takusan Treasures Gift Shop	243-3357
Navy Lodge	243-6708
New Sanno Hotel Operator	229-8111
	Local: 03-3440-7871

A - GENERAL INFORMATION

Housing Referral Section

The Yokosuka Housing Services Center (YHSC) assists all active duty military and DoD civilians, accompanied or unaccompanied on orders to Yokosuka. The YHSC provides a newcomers briefing everyday, Monday through Friday except the 1st Wednesday of the month. At the brief we provide a housing information package and discuss how to find a Japanese house or apartment, as well as our RENTAL PARTNERSHIP PROGRAM (RPP). You will also be advised as to what documents you will need prior to entering into any rental, lease, or purchase agreement for off-base housing. The requirement to attend the referral briefing is very important - primarily to ensure you understand your rights and obligations when living in the local community. It is required that you attend this mandatory briefing within 10 calendar days of reporting to your new PDS in Yokosuka.

The Housing Services Center has knowledgeable interpreters who will assist you in finding a private rental. We will contact agents and schedule viewing appointments. We will also arrange for agents to pick you up, or meet you at a predetermined location in order to transport you to look at an off base house or apartment.

A critical factor to smoothly settling in here is the Navy's sponsorship program. A good sponsor can make the difference between a smooth transition and a painful ordeal. Write your new Command and request a sponsor be assigned. Make contact with that person early in planning your move. A sponsor's first hand knowledge will help you determine what to bring or what to put in storage.

Local Community Living

Many newcomers are often shocked by their first look at local rentals. Expect to see small apartments averaging 650 square feet or less for a two bedroom unit. A three bedroom house might range from 1100-1600 square feet. They are built with unfamiliar materials like tatami (straw mat) floors, and unfamiliar appliances or no appliances at all. Newer homes might only have one or two tatami rooms; the rest have carpet, tile or hardwood floors, and some newer "American style" homes have no tatami - just hardwood floors. The standard bedroom size is six tatami, about 9 ft. by 12 ft. A "large master bedroom" is eight tatami, or 12ft. by 12 ft. Houses often have narrow doors and hallways (e.g., 27 inch wide doors). Staircases are often steep and narrow and have multiple turns. Therefore, queen-size box springs or king size mattresses often won't fit upstairs. Door frames are often lower; about six feet from floor to top. Oversized couches or overstuffed chairs may not fit through the doors. Dining rooms are often just one end of a living room and a formal dining set rarely fits. In older Japanese style homes, closets in bedrooms seldom have bars to hang clothes, and some are divided into upper and lower sections with no place to hang long dresses or coats. Storage inside the house or outside may be limited or non-existent, and there is usually no attic or basement and no garage. Members with large families having a four or more bedroom requirement are advised that suitable accommodations in both on and off base housing may be limited. Sponsors in this category should seriously consider preceding the family to Japan to find appropriate accommodations.

Streets & Parking

Japanese residential streets are generally quite narrow, and large American cars can present a problem traveling the back streets. Overnight parking on city streets is forbidden and illegal parking in Japan is an expensive violation. Your first parking ticket will cost approximately \$150 making a parking space vital if you plan to own a car. Houses may or may not have a parking space. A few have covers, but garages are virtually non-existent. Rental listings available at the Housing Services Center will indicate whether a parking space is included or not. As a rule, apartment housing does not have a parking space, and even if there is a space, a separate fee may be assigned. You can lease a space monthly if the rental does not come with a parking space; check with your agent or owner to find the nearest parking lot. Try to include this in the rental lease or it will not be reimbursed to you. Expect to pay an extra \$100 to \$500 a month for a parking space if it is not included in your lease.



Electrical Requirements

Japan electricity is 100 volts at 50 cycles. This causes American made appliances to run slower, since their motors don't receive enough voltage and current. Housing will provide you with one transformer for use during your entire tour. Transformers will boost the voltage up by 3-5 volts and are typically used for big screen TV's and computers. Items such as digital clocks, tape decks, and record players will run slower on the 50 cycle current, and will lose 10 minutes on the hour so will be unreliable for time telling. Most stereo equipment sold through the Yokosuka Navy Exchange has changeover capability from 50 to 60 cycles.

Yards and Pets

Yards and patios are often small or nonexistent, and there are many apartments that will not allow pets other than small birds and goldfish. Families with cats or dogs may have a difficult time finding a suitable house; therefore, they should carefully consider not sending for their pets until they have obtained suitable housing. All dogs and cats must be registered with the U.S. Army Veterinary Activity, Japan upon arrival.



U.S. Army Yokosuka Branch Veterinary Services
PSC 473 Box 69
FPO AP 96349-3000

Veterinary service is available by contacting Yokosuka Veterinary Clinic (DSN 243-6820) or by e-mail: vetyoko@email.zama.amedd.army.mil. All charges for services will require cash payment and all routine veterinary services are available through the clinic. If you are considering bringing a pet to Japan you should review the quarantine and immunization requirements as soon as possible as it can be a lengthy process.

Available Rental Housing

There are various styles of housing ranging from Japanese, semi-western, and western style. No matter what the style, each house will fall into one of two categories: approved or non-approved. An approved private rental meets the minimum U.S. Forces, Japan safety, sanitation, and fair market rental rates which have been established to safeguard the interests of U.S. Forces personnel. A non-approved private rental may or may not meet the minimum standards. Upon request, the Housing Services Center will inspect any unit not included on the approved list against the minimum standards for approval to identify what corrective measures need to be taken, so you can rent it.

Private Rental Lease

All Navy family members, DoD civilians, and singles are required to use the Navy Standard "Private Rental Lease, CFAY 11101/52 to rent an approved, off base, rental house. Using any other lease agreement, may not be allowed. Service members shall obtain housing support services prior to agreeing to rent, lease, or purchase housing. In addition, members must negotiate all leases through Housing Services Center in order to receive Overseas Housing Allowance (OHA)/Living Quarters Allowance (LQA). Accordingly, OHA/LQA shall be certified only for the rental properties that are inspected and approved by the Housing Services Center for listing. The Navy Standard Private Rental Lease includes a military clause which states that you need only to give ten days notice to terminate the lease and the landlord must give six months notice for termination of the lease. Many landlords require additional terms to the lease such as no pets or not wearing shoes inside the house, etc. Please do not make any verbal agreements. Additional agreements must be incorporated into the lease in writing to be binding, and must be approved by the Housing Services Center. Members are cautioned NOT to sign a lease containing amendments to the contract unless they are fully aware of the contents. In the event a contract is not completely understood, the Housing Services Center staff will explain the lease to the member or his/her family members.

Up-front Costs of a House

While the housing picture may be different than stateside, many families live on the economy and enjoy it. There are many pleasant and educational features to living in Japan which make it extremely exciting. To sign a contract and move into a private rental will normally cost the equivalent of four months' rent in advance. Move-in costs can be quite expensive and are described below. Private rentals typically range from \$1500 to \$4000 a month. All payments are made in yen, the currency in Japan, and there are no draft checking accounts in Japan for individuals.

Monthly Rent

The monthly rent is paid in advance and the landlord/agent records it in a rent book (provided by the Housing Services Center) which he signs, stamps, and returns to you. The booklet shows on which date of the month each subsequent rental payment is due and the amount of security deposit. Generally, rent can be paid to the house agent/owner directly by visiting the agent's office (yen only), opening an account at the Navy Exchange and pay in dollars or by check, or by an automatic transfer of funds from a Japanese bank account. A bank account is a convenient way to transfer rent directly to the owner's bank account on a certain date of every month. You can go directly to the bank to transfer the money, and some banks issue a convenience card to transfer rent directly to the house agent or owner's account. There is no handling fee when making payment at the Navy Exchange but you may be required to pay one when using the Japanese bank transfer system. The Navy Exchange cashier window can electronically transfer funds to your house agent's or owner's account, but be aware that processing time is approximately three business days. Please confirm how to pay the rent with the owner/agent when you are preparing to sign your lease.

Security Deposit

Almost all landlords require a security deposit which is normally a sum equal to one month's rent. If you have a pet/s, you may be required to pay an additional sum equal to one month's rent as a pet deposit (this is on top of the security deposit). Upon termination of the rental contract, this amount is refunded minus any damages and/or outstanding bills. Payment of these charges will be deducted from the security deposit. Make certain that the amount of security deposit, date, etc., is entered in your payment book. Remember, before moving in carefully checks the house for damages. If there are damages, the real estate agent should confirm and document them. This helps to avoid problems related to refunding the security deposit.

House Agent's Fee

Many realtors in this area are registered with the Japanese Government and are legally authorized to receive a fee equal to one month's rent paid by the tenant for their services in representing a landlord. This fee is payable even though the house was located/listed through the Housing Services Center.

The majority of the rentals available will require an agent fee which the U.S. Government will provide to military members through a one-time, Move In Housing Allowance - Rent (MIHA). The housing staff and the Personnel Support Division will assist you in acquiring this allowance.

Landlord Fee

Normally equal to one month's rent paid as a gratuity to the owner of the rental. This money is paid to the owner for allowing you to live in the rental, and is also refunded to the military member through MIHA.

Civilians are not authorized MIHA. Civilians are authorized to include the agent and owner fees on their reconciliation of Living Quarters Allowance (LQA) at the end of the first year. Reconciliation includes rent and all utilities (receipts required). If the total reconciliation amount does not exceed the annual authorized LQA, all or some portion of these fees can be recouped. Agent fees can also be claimed on the final travel voucher as miscellaneous but must designate agent fees and provide a receipt. The Human Resources Office will provide information to civilians relating to their off base entitlements.

Rental Partnership Program (RPP)

RPP is designed to assist military and DoD civilian personnel and their families in locating affordable, secure, quality off-base rental property. Private developers' built these units and have agreements with the Navy to make them available for DoD sponsored personnel (Active Duty; DoDDs Teachers; DoD Civilians, and Contractors). As of April 2013, there are a total of five RPP sites in our area.

The largest complex, Sakura, has unfurnished three and four bedroom townhouses, and fully furnished one and two bedroom apartments. The units are located 4.5 miles from Yokosuka in a quiet residential area within walking distance to local parks and a local supermarket.

There is no waiting list, and available on a first-come first-served basis.

- Minimum 12-month lease. 30 days notice is required to vacate after 12 months.
- No security deposit, No landlord's fee, No house agent fee.
- Every room is equipped with individual air conditioning/heating unit.
- Furnished with appliances such as refrigerator, cooking stove, washer & dryer.

Eligibility Criteria for Sakura RPP

- A year or more remaining on the tour - one year occupancy required.
- Overseas Housing Allowance (OHA) sufficient to cover rent.
- Apartment - No pets permitted
- Townhouse - one dog weighing less than 55 lbs allowed

No record on file such as a letter of warning, unpaid/late payment of rent history, noise complaints, and any reports to believe member is not suitable for RPP.

Two RPP sites are located within walking distance to the base and feature unfurnished one-bedroom apartments. The owners will also offer all, or partial rental furniture to residents. Pets are negotiable.

One RPP site is located approximately 2 miles from the base and features 3 larger 2/3 bedroom unfurnished units that are located close to a train station; shopping and restaurants.

The program is offered to personnel eligible for the CFAY housing referral services. Units meet DoD acceptability criteria, including many American features such as screens on all windows, sufficient electricity, parking and proximity to Commander, Fleet Activities, Yokosuka.



Living Allowances



COLA, OHA and LQA

The housing market in Yokosuka is tight and prices are high due to the demand for housing in the nearby Tokyo/Yokohama housing market. The Navy provides housing allowances and a Cost of Living Allowance (COLA) to help offset the high costs. All newly arriving personnel assigned to Yokosuka must attend the Housing Services Center's Newcomer's Brief. This briefing is required before Housing Services Center personnel can assist people in finding off base housing or signing up for Military Family Housing. The briefing is held Monday through Friday at 0830 at the Yokosuka Housing Services Center Conference Room. It is recommended you sign up in advance as seats are limited. Also plan on arriving by 0815 as you will be required to fill out an application. At this briefing you will be provided detailed information about your allowances.

For eligible military members, Overseas Housing Allowances (OHA) is provided which serves the same basic purpose as BAH. With OHA there is affordable rate set for each rank based on "with or without" family members. Housing affordability is considered to be affordable if rent does not exceed the maximum acceptable housing cost (MAHC). If your monthly rent is below your affordable OHA rate you will receive the amount of your rent. Military members also receive a utility allowance to help offset the cost of utilities (when utilities are not included in their rent).

The amount is based upon "with family, single, or sharer". If you use more on utilities than your allowance, you will pay the difference out of pocket (OOP). As a rule, the allowance is sufficient whereby most members pay none or very little OOP for utilities.

Civilian employees may be authorized Living Quarters Allowance (LQA) when adequate government quarters are not available. Their utilities are factored into their LQA. Civilians do not receive a separate utility allowance.

SCHOOL INFORMATION

Schools Information

In the Yokosuka/Yokohama area, education is provided to all eligible family members by DODDS (Department of Defense Dependents Schools).

Sullivans Elementary School, Grades K-5 Phone 243-7329
Bldg. 1291, PSC 473 BOX 96, FPO AP 96349-0005

Yokosuka Middle School, Grades 6-8 Phone 243-5165
Bldg. 4373, PSC 473 BOX 128, FPO AP 96349-0005

Kinnick High School, Grades 9-12 Phone 243-7392
Bldg. G-1901, PSC 473 BOX 95, FPO AP 96349-0005

Ikego Elementary School, Grades Pre K-4 Phone 246-8320
Ikego Hills, Zushi
Bldg. 741, PSC 474 BOX 300, FPO AP 96351-0300

Richard E. Byrd Elementary School, Grades K-6 242-4815
Negishi Heights, Yokohama
PSC 473 BOX 12, FPO AP 96348-0005

B - OFF BASE HOUSING SERVICES

There are five major steps in the off base housing process:

Step 1 - Attend Housing Mandatory Briefing

Complete application and learn the process at our daily newcomers brief

Step 2 - Begin House Hunting

Review the Housing Referral listings and schedule appointments to view off base homes

OR

Visit the Agencies (list provided) and work directly with them.

Step 3 - Select a Home

Negotiate terms and complete the required documents.

Step 4 - Start Paperwork (SPW)

Schedule lease signing appointment, move-in date, appliances and/or furnishing delivery and prepare forms required for OHA and MIHA entitlements.

Step 5 - Sign Lease/Move-In

Sign documents with Agent and pay move-in fees in yen, receive final OHA/LQA document for your PSD/Disbursing/finance office, keys and receipts.

Eligibility

All military (E4 over four and above) on unaccompanied orders are eligible to live off base with Command approval.

All military personnel on an accompanied tour; All DOD appropriated fund civilian employees of the U.S. Forces; other Civilian government employees and American Red Cross in Grade ARC 34 or higher; Non- appropriated fund personnel; Contractor personnel; Active duty single parent; all on an accompanied tour with bona fide family members who will reside with their sponsor for nine-consecutive months or more each year during the sponsor's tour are eligible for Military Family Housing and in off base rental houses. However, effective 15 May 2013, all military families are involuntarily assigned to Military Family Housing (MFH). Declining MFH offer results in Overseas Housing Allowance (OHA) being disallowed. DoD civilian personnel are required to obtain the Statement of Non-Availability from the YHSC in order to receive LQA.

Shore duty military personnel on accompanied orders, who choose to come unaccompanied, are required to check in with Unaccompanied Housing. If room is available at Negishi UH, you will be assigned there, regardless of rank. Your only other option would be to stay live off-base OOP. Shore Duty personnel on unaccompanied orders are authorized to live off base and draw single rate OHA. Sea duty geographical bachelors must live onboard the ship.

All single and unaccompanied shore duty personnel must report to Bldg 3333 immediately upon arrival. If there are no rooms available, you will be provided the Statement of Non-availability (SNA) to be authorized TLA and directed to the Navy Lodge or NGIS. Without the

SNA, you are not entitled to TLA. All single/unaccompanied shipboard personnel must report to the ship as TLA is normally not authorized.

Temporary Lodging Allowance UP TO 60 DAYS MAXIMUM!

Commander, Naval U.S. Region, Japan is the local TLA Authority. The COMNAVREGJAPAN 7220.1(Series) is the governing Instruction. Please review it prior to arrival, as it lists your responsibilities in house hunting to receive TLA. The authorization is for “up to 60-days”. This does not mean that you will automatically receive 60-days of TLA:

- Members are **required** to actively seek off-base housing
- You will be required to document your search efforts by completing the “Appointment sheet” for all homes viewed and return it to the Housing Referral Office every 10 days for verification and endorsement by the Housing Service Center in order to continue receiving TLA.

Sharing Houses

Military members authorized to reside off base are allowed to share houses. The rent will be divided equally between the renters, with OHA/Utilities allowance adjusted accordingly. Military members who are married to other military members and will be living together (off-base) here in Yokosuka are treated as “Sharers” for OHA purposes. Their effective ceiling is the combination of the single rates of both sharers for their paygrade (PSD will provide exact amounts).

The members who agree on sharing a housing unit off-base must agree to the following terms:

- Rent must not exceed authorized OHA or LQA ceiling.
- Security Deposit issues must be handled between each roommate/sharer and the last tenant vacating the premise shall be responsible for all damages ever since the first initial tenant under the current lease, to include utilities, trash disposal and other necessary fees to clear the premises.
- If a roommate/sharer vacates and the remaining roommate would like to continue residency, the remaining roommate is responsible for finding another roommate who already has an approved chit which authorizes residency off-base and is entitled OHA or LQA signed by CO of the new roommate’s Command and sign a new contract with the new roommate prior to the current roommate’s vacate/termination date.

Inspection Procedures/Standards

Referral Housing Inspectors will conduct suitability inspections for rental units to verify that the rental units meet the Off-base Housing minimum Standard Criteria for the Yokosuka Housing Services Center.

Off base houses are inspected every 3 year regardless of the age of the house.

Complaints

Any complaints in regards to your off-base rental should be reported to your agent. They are the landlord's representative. In the event they are unable to resolve the issue, you should contact the Housing Services Center. It is always a good idea to keep a record of who was contacted; when they were contacted; and what was discussed. In the event the problem proves difficult to resolve it helps to have detailed notes.

Occasional complaints have been reported to Yokosuka City regarding trash disposal manner, improper separation of trash and illegal dumping including bulky items. The City provides a brochure with information on proper trash disposal. It is available at the Yokosuka City Hall and CFAY Yokosuka Housing Services Center.



Payments and Currency

Banking services are available at several locations on base. Community Bank is located in the Personnel Support Facility and has ATM services for US dollars and Japanese Yen. You can also purchase yen (with certain limitations) from the Community Bank. The Navy Federal Credit Union (NFCU) is located next to Green Beach Pool, across the street from PSD. They do not provide Yen/dollar exchange. Just outside the gate there are many Japanese banks where you can set up bill paying accounts for rent and utilities, and also purchase Yen.

Where Do I Pay My Bill?



You can pay bills that have a bar code (||||) at these convenience stores.



Electricity, Tokyo Gas, and Telephone bills can be paid at any bank, post office, convenience store listed above, or directly to the company. Water bills can be paid at any bank, post office, or at City Hall (8th floor).

C - OFF BASE UTILITIES / PHONE / GARBAGE / CABLE TV

General: Applying For and Cancelling

Electricity, water, propane and kerosene service companies will be contacted by your landlord/agent for the initial connection and cancellation.

Garbage

The separation of garbage is strictly ENFORCED.

Garbage must be separated and placed at their designated locations on the specific date for specific items only. The following are the four categories of garbage that are collected on designated days.

- Burnable
- Non-Burnable
- Plastic
- Recycle (cans and PET Bottles)

Garbage is collected by the municipal government. The collection point, date, and method are specific to each area. In Japan most garbage is recycled; tenants must learn the proper garbage disposal procedures. Prior to disposal, burnable and non-burnable garbage must be placed in separate bags. Burnable garbage is considered to be paper, wood or food products; non-burnable garbage is listed as all other waste materials such as plastic, tin cans, glass, rubber, etc. The two types of garbage are collected on different days, but generally each will be collected twice a week. Non-burnable garbage must be placed in clear (see-through) bags. Usually the garbage collection fee is included in your rent; check with the agent or landlord to be sure. There are areas where oversized garbage must be placed for collection. If there are not designated areas, please call the City Hall to arrange for a special pickup.

Cable TV

The majority of programs on Japanese cable are in Japanese. We are seeing more and more English programming such as: FOX; CNN; National Geographic; Animal Planet; the History Channel, and even the Golf Channel. It just depends on the provider that services your area and the equipment they provide. Your agent will assist you in setting up your cable service. As of July 2011, Japan was scheduled to switch to "all digital" broadcasting.

Computer Internet

There are several options to choose from, but not all options are available to all renters. Typically, you can get your high speed internet access from the same Company that provides your cable TV. You can ask your agent or housing referral specialist about more information concerning internet providers. Broadband internet service in this area is very reliable and you are given options to purchase different level of download speeds.

Electricity

As stated earlier, Japanese electricity is 100 volts at 50 cycles. The electrical receptacles in the houses only accept two pronged plugs. If you have appliances that have a third prong (grounding plug) you must use an adapter. Most of your American appliances will work fine - with the main exception being items that run off of 60 cycles with a digital timer.

Your Electric Company will provide a computer generated bill showing number of kilowatt-hours use monthly. Your electric bill can be paid at any convenience store or the Navy Exchange.

Electric Meter Reading

Amperage of House: 30A

Meter Reading Period: 25 8-12

Meter Reading Date: 2007-11-09

Units Used: 237 kWh

Customer Name: JOHN SMITH

Address: 238 横須賀市 本町 1丁目 ハイランド

Electric Co. Symbol: 東京電力株式会社

Electric Bill

Bill Issue: 8-12

Amperage of House: 30A

Amount Due: ¥12,019

Tax: 350

Amount Used: 481

Billing Period: 11-25 - 12-23

Address: ハイランド 1丁目 1番

Customer Name: JOHN SMITH

Payment Late Date: 11-13

Due Date: 2月10日

Account No.: 64604-20077-1-00

Electric Co. Symbol: 東京電力株式会社

1159378

Propane/Kerosene

Tokyo City Gas or Propane (LPG) are the two types of gas that are commonly available in our area. If your off-base housing unit uses Tokyo City Gas, you will be required to pay a hook up and/or disconnection fees:

- Initial hook-up fee \$100 - \$150.
- Disconnection fee \$40 - \$150

If your off-base housing unit uses propane, you may or may not have to pay a connection fee. Most houses use gas or propane to cook with; heat the water for showers; and for the washing of dishes and clothes.

If you live in the central city area you may have a direct city gas line, otherwise you may be using propane gas (there is no great difference between the two). If your house has propane gas you may be required to pay a refundable deposit for the propane tank. A gas meter reading and bill will arrive each month.

Gas Meter Reading

1862-442-1071

ガス利用者の皆様へ
9月分 JOHN SMITH
30
7月分 1017
30
¥4,588

Customer Name
Date of Current Reading
Current Meter Reading
Date of Last Reading
Last Meter Reading
Units Used
Billing Amount

Gas Bill

Customer Address
Customer
238
ハイランド 1-1-1
JOHN SMITH
#F99ND 708#

Billing Issue Date
Billing Period
Amount Due
Amount Used
Late Charge
Tax
Account No.
Due Date

8月分
7月分
30
¥4,588
91

Water

Almost all areas of Miura Peninsula have central water supply facilities, and you can safely drink the tap water throughout Japan. Most Japanese houses are equipped with gas operated hot water heaters. They are much smaller than U.S. standards, about a five gallon capacity, and are turned on/off as needed. Your landlord/agent or the gas company representative can provide operation instruction. Care must be taken to prevent clogs. A municipal water company employee will read your water meter every two months, and a meter reading usually precedes the actual bill.

Water Meter Reading

水道使用量のお知らせ

Account Number: 2019905022316121-3

Billing Period (Feb/Mar): 9 3 2 3

Date of Reading (Year/Month): 2019905

Address: ハイランド1丁目1番地1号

Current Meter Reading: 771

Last Reading: 771

Customer Name: JOHN SMITH 様

Units Used: 0

水道料金・下水道使用料口座振替済領収書

この領収書は領料
使用された分です。
大切に保存してください。

領収金額: 1,348.00

横須賀市水道局
お問合わせ先 歳暮課料金室 電話 23-2125 (代)

Water Bill

平価 8 年 水道料金 納入通知書兼領収書
下水道使用料

Date of Invoice: 9 年 2 月 12 日

Billing Period: 8 年 8 月 1 日 ~ 9 年 1 月 31 日

Customer Name: JOHN SMITH 様

Address: ハイランド1丁目1番地1号

Account Number: 2019905022316121-3

Usage Fee: 3687 円

Taxes: 3032 円

Amount Due: 6719 円

Units Used: 0

Due Date: 9 年 2 月 27 日

Paid Stamp: 9 年 2 月 17 日

Japanese Rentals

Apartment: Typically two-story buildings constructed from lightweight steel, wood, or mortar that house four to eight households. These houses are small, about 600 square feet.

Mansion: Housing which is similar to an American apartment, built with reinforced concrete is called a "Mansion." Be sure to use the term "mansion" to an agent if you wish to see an American-style apartment. Privacy and insulation is usually better than an apartment or house. Some have a custodian living on the first floor, and may have underground parking.



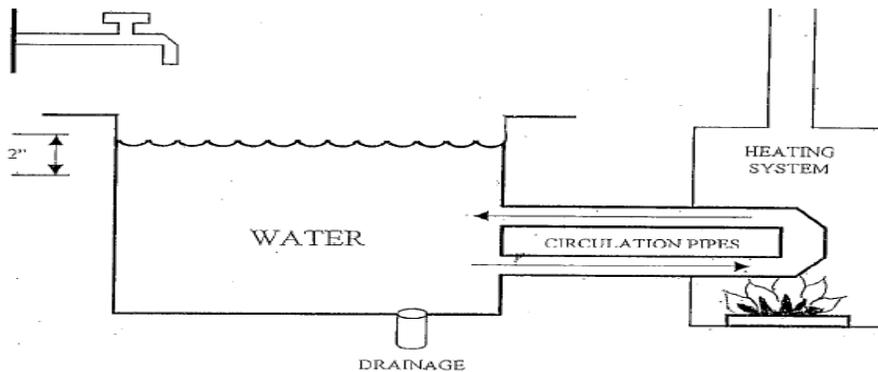
Single House: Single houses in our area are typically designed using a mixture of Japanese and Western styles. Some have a garden and a parking space. Over the past four or five years we have seen a major increase in the construction of newer, western style homes that are available for rent. These western style homes typically have hardwood floors, larger closets, western style bathrooms, and wider stairways and doors to accommodate larger American furniture.

Japanese House Care Tips: Alterations. Before making any alterations to a private rental house you must obtain permission from your landlord. This includes any changes in electrical wiring. The local Fleet and Family Support Center offers classes on "living in the community" where they discuss how to "live" in your apartment or home.

Laundry Room: Most Japanese houses are too small to accommodate American-size washers and dryers. The Housing Services Center will provide an apartment style washer and dryer for your entire tour off base. Do not attempt to ship your American size washer and dryer as they will not fit and they will not work as the local voltage/current requirements are different.

Air Conditioners: Central air conditioning in a private rental is rare, but most private rentals do have air conditioners. Japanese air conditioners are built to cool only one room. Stateside air conditioners usually do not fit in private rentals due to the difference in the design of the windows, and they will not work as the local voltage/current requirements are different. Housing's Self Help Center has off base air conditioners when supplies are available, so be sure to put your name on the waiting list.

Bathroom: Recently, bathrooms consisting of Western-style unified bath with toilet have become popular, but the Japanese traditional bathroom is three separate rooms: a toilet, shower/tub, and wash area where clothes washers and dryers are also kept. Most private rentals have Japanese style bathtubs called an "ofuro," and are usually made of plastic. The bathtub usually has a separate hot water heater specifically for the shower/tub. An ofuro is similar to a hot tub, so don't use soap or oil as it is used for soaking - NOT bathing. Cleaning is done in the shower before entering the ofuro.



Be sure that the tub is full of water or at least two inches above the water circulation holes on the side of the tub before you ignite the burner, and that the burner is OFF before you empty the water from the tub to prevent damage to the unit. The replacement cost for the unit is approximately between 100,000 and 200,000 yen (\$1,000 and \$2,000). Residents will be responsible for all damages caused by negligence. Consult your landlord for instructions on how to operate.



Shoji doors: These thin, rice paper sliding doors are very delicate and easily damaged yet easily repaired. The Fleet & Family Support Center offers a class which explains how to repair shoji panels along with many other topics related to living in an off base apartment.

Fusuma doors: A "fusuma" door is covered with much heavier paper and is considerably more expensive to repair than shoji doors. It requires a little more skill to replace than shoji and is normally done by a professional repairman. Fusuma doors are sold in sets of four; therefore, you cannot replace just one door.



Tatami mats: In some of the rooms in your house the floors will be covered with tatami mats. Tatami mats are three feet by six feet and made of rush and straw. They are not strong enough to accommodate heavy items of furniture and most landlords will require tenants to cover tatami mats with large furniture coasters and/or Japanese carpet. When cleaning tatami mats do not use water, use a vacuum cleaner, broom or damp cloth.

Tokonoma: Japanese houses have an alcove which would house a religious icon or Japanese hanging scroll called "kakejiku".

Futon (thick bed quilt) and Oshiire (closet): In a Japanese house, generally the "futon" is rolled out every night and folded away in the "oshiire" every morning. During the day, the "futon" is kept inside the "oshiire." This way, a single room can be used for various purposes. A regular bed (box spring and mattress) placed on the "tatami-mats" may cause damage, so it is recommended to put boards or furniture coasters under the legs of the bed.

Genkan: The genkan is a slightly sunken tiled area inside the front door where you remove and store your shoes before stepping into the house proper. Removal of shoes is a Japanese tradition that serves to keep the house clean and protect floor surfaces. Slippers are used on wood floors only, not on tatami.



D - RULES AND GUIDELINES FOR OFF BASE HOUSING



Moving Into Your New Residence

Before you sign your lease, take a few minutes to carefully inspect your rental unit. Make certain your new home meets your standards of cleanliness and good repair prior to moving in. Complaining about this after you have moved in and accepted the property serves no purpose. Most misunderstandings and possible future disagreements with your landlord are traceable to the lack of communication when you first agree to rent the property. To help avoid problems before they start, we strongly recommend you carefully inspect the rental unit and identify any items found damaged or in need of cleaning or repair. An Off-Base Housing Inventory and Condition Checklist are provided by the Housing Services Center for this purpose. Both tenant and landlord should keep a copy of this list for reference at the time you vacate the quarters. Don't be held responsible for damages caused by a previous tenant.

If the movers deliver you furniture, it is strongly recommended that you have them unpack and set up every thing as this is part of their contract. They should also remove all packing materials and boxes upon completion. You should also inspect the unit before they leave in the event damage was caused by the movers. You will be asked to sign a release stating what specific damages (if any) were identified. In the event you chose to unpack your shipment, you will be required to dispose of the packing materials and boxes. This can be done through your normal off base trash/recycle methods or, they can be broken down and brought to the Yokosuka Housing Self-Help Center where we have a place for disposal.

Give Required Notification When Vacating

The termination appointment date should be scheduled at least 10-days prior to check out, as stipulated in your lease agreement. If you are in an RPP (Rental Partnership Program) unit, 30-days prior vacate notice is required. This is a common courtesy you should extend to your landlord and is practiced worldwide.

Noise

Try to avoid loud noises, including television and music at all time - but particularly late at night (after 10 PM). In apartments, the sound echoes more than in the States due to poor insulation. As the sound of running a large amount of water may also bother neighbors, try not to run a bath or do washing late at night. Noise and trash related complaints are probably the most common type of complaints registered/recorded. If complaints are lodged they will be investigated. If your behavior constitutes a breach in the rules, the agent/owner may initiate an eviction in severe cases. In the event of an eviction for misconduct, you will not be entitled to MIHA again.

Damage to private property

Always take all necessary precautions to avoid damaging your rental property. When/If damage does occur, make sure your agent or landlord is notified immediately. Also, before vacating the house/apartment ensure the area is clean and in an undamaged condition. If the landlord provides prior approval for you to make the repairs - great, but make sure you inform the landlord/agent prior to commencing work. This should be done even if it is not spelled out in the lease agreement. NEVER make repairs or alterations to your residence without prior approval from your agent or landlord. Your security deposit will be refunded when your Off-base home is cleared. Damages and/or cleaning fee (if required) will be deducted from your security deposit and the agent/owner will indicate the amount of refund on the Statement of Release form. If you do not agree with the amount, please do not sign the Statement of Release form.

Pets



Bringing a pet dog with you when you transfer to Yokosuka can seriously interfere and/or impede finding a place to live, both on and off base. This is because pets are not taken into consideration when making on-base housing assignments and most of the off base housing allows dogs "by exception" only. The majority of local community housing landlords do not allow pets. So to expedite finding a place to live in Yokosuka, you should plan to bring your pet dog ONLY AFTER you have arrived and secured suitable housing that allows pets. Pets should be registered with the Yokosuka Vet. All pets should be on a leash at all times when outside your residence. Pet owners are responsible for cleaning up after their pets, whether in their yard, in the park, or during their walks.

House to House Move



If for some reason you decide to relocate from one rental unit to another, be advised, you are not entitled to a move at government expense. If you do decide to move, be sure to set up appointments with the Housing Services Center to terminate your first residence, and to accept and make OHA/LQA changes for your new residence. Also be aware that MIHA allowances are a "one-time allowance". If you move from your initial residence, in most cases, all associated costs/fees will come out of your pocket.

Leave or TDY



If you are planning to be absent from your home for more than a week, contact the Housing Services Center or your rental agency. Please make arrangements to have mail, newspapers, etc., stopped prior to leaving. It is important to make arrangements to leave money with a friend or have the landlord/agent pay utility bills while you're away, if not, utility companies will disconnect services for non-payment and a reconnection charge will be assessed.

INSURANCE



Vehicle Insurance

U.S. liability insurance is required to drive a vehicle in Japan. You can purchase car insurance off base or through NEX / AIU insurance. Japan also requires JCI (Japanese Compulsory Insurance) which is good for two years. JCI basically covers personal injuries in an accident.

Renter's Insurance

Personnel living off-base or on-base can purchase Renter's Insurance from local Japanese Companies. Renter's insurance coverage can include fire, earthquake damage, breakage, or theft. Because Yokosuka area is considered an earthquake prone area, renter's insurance will normally only cover 30 percent of total damages.

Purchasing insurance is not a requirement for all rental properties off base, nor can it be required. However, agents/owners can require it as a condition of agreeing to a lease. If the agents/owners make insurance a condition of renting the property, the sponsor has the rights to not rent that property if s/he does not want to pay for insurance. It's a personal decision for the sponsor and/or family.

We have several properties where the owner/agent requires insurance, but most of the rental properties that we list are optional for insurance. Regardless, it is highly recommended that renters have renter's insurance for their own protection. It is relatively inexpensive and in the event you file a claim – relatively quick to investigate and pay your claim.

As for a refund, that also depends on the insurance company that the owner or the agents use. Some companies will prorate the amount and some will not. When a sponsor asked about changing to companies that prorate the amount, we were advised that the owners have been using the same company for many years and would not like to change. Again, this is negotiable between the sponsor and agents/owners. If customers find a rental unit where the insurance is optional, then they can use any insurance company they elect.

Renter's insurance purchased through USAA prior to arriving in Japan does not cover the structure you are living in – it just covers your personal property. This is important for example, in the case where you might have a grease fire that causes damages to the unit. Your USAA policy more than likely will not cover the damage to the unit, whereas a local Japanese renter's insurance policy would.





E - FIRE REPORTING/PREVENTION

Off-Base Emergency Reporting Procedures

Japan experiences typhoons, earthquakes, and volcanic eruptions. The predominant natural events of concern in the Yokosuka area are typhoons and earthquakes. Fire is always a concern as wood is the major building material in Japanese homes. It is strongly recommended that you create an emergency evacuation kit for your home. In the midst of an earthquake is not when you want to look for your passport or other important documents. Most people have items such as a change of clothes; blanket; medications; passports; cash; flashlight/candles; bottled water; and MRE's to last for 2-3 days, in their survival kit.

Your private rental housing should be equipped with the following for emergency situations:

- A flashlight and replacement batteries.
- A transistor radio (for bulletins from the Far East Network).
- Heat sources, such as Canned Heat; light sources such as candles or kerosene lanterns; matches.
- Stores of food that require neither refrigeration nor cooking.
- Water containers, canned potable water, etc.
- A first aid kit.

Earthquake

At the first sign of an earthquake open a door to allow an escape route. Stand under a reinforced structure such as a doorway or seek shelter under a sturdy piece of furniture such as a kitchen table. Don't panic and run out of the building, most injuries occur from falling debris. If you are driving, try to get out of traffic and move to the shoulder and wait out the tumble. Listen to AFN radio for information.

Typhoons

Typhoons are cyclonic type storms with high winds moving faster than 80 miles per hour, accompanied by rain. Typhoons may occur in the Western Pacific during any month of the year but most frequently during the late summer, September in particular. During the winter, Japan sometimes experiences extra-tropical storms having winds of typhoon strength. The strong winds may cause damage by blowing down trees, fences, TV antennas, etc. Property damage is also caused by loose objects being blown by the wind and rain entering cracks around windows and doors. In some areas, there may be flooding or landslides. Wave damage is possible in coastal areas. To avoid needless damage to your property and to government property, know the four conditions of readiness declared by military authorities and the recommendations that follow.

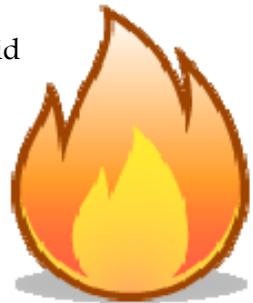
Fire



No matter where you live in Japan, the telephone number for the Japanese Fire Department is 119. The Japanese word for fire is "Kaji-desu." Learn how to say your residence address in Japanese. In the event of a fire, you will be glad you learned it. When reporting a fire by telephone, state "Kaji-desu, Kaji-desu" followed by your address. Immediately alert your neighbors by shouting "Kaji-desu" as you may be responsible for any fire damage to their homes if negligence is found. Apartment or mansion occupants are recommended to check with their agent on fire insurance coverage. All fires should be reported to the CFAY Fire Department for investigation, since all fires will be investigated by Japanese fire officials. Heavy penalties may be imposed where gross negligence can be proven. In addition to liability, a negligent tenant would be liable to a civil suit for any damages resulting from personal negligence. Occupants are strongly encouraged to exercise caution and consistent good sense in the prevention of circumstances that may culminate in loss of property, injury or death from fire. Also, rental and fire insurance coverage is available at relatively low cost on and off base.

Kitchen Fire Safety

- Never leave anything cooking on the stovetop unattended, not even for a minute. Avoid reusing oil since it ignites easier than new oil.
- Do not leave plastic cooking utensils in pans while cooking.
- Keep curtains or other flammables a sufficient distance from the stove or other types of cooking appliances.
- Keep stove exhaust fans free of dust and grease accumulation.
- Ensure you have a fire extinguisher handy and it is in good working order.
- Have at least one smoke detector in your residence that you test monthly to ensure it works properly.
- Remove lint from the clothes dryer lint trap after each load and periodically check the exterior vent to ensure it is not clogged with lint.
- Learn not to burn, it really works!!!!





F-FURNISHINGS

Government Appliances/Furnishings Support

For use during your tour, the Yokosuka Housing Services Center will provide appliances to all eligible families such as a refrigerator, gas range (propane or city gas), dishwasher, clothes washer and dryer, air conditioner. There is no rental fee for the appliances; however, you must pay the City for the gas stove connection (approximate \$150). For military personnel, MIHA Miscellaneous will help offset this cost. If problems with government appliances should occur contact the Housing Services Center Furniture Section at 046-816-6889. They will schedule a repair person to visit your home or arrange for replacement. AFN decoders are also available for off-base housing residents at no cost.

Furniture can also be provided on a temporary basis -- up to 90 days or until the member's household goods shipment arrives, whichever occurs earlier -- also at no cost. All furniture and furnishings will be delivered and picked up by Navy Family Housing. Take good care of Government property because you are financially responsible for loss or excessive damage. Furnishings and appliances are not issued for homes selected outside the Yokosuka Housing Services Center area of responsibility as designated by U.S. Forces, Japan. Contractor and local hire civilian personnel are not eligible for government issued furnishings/appliances.

Furnishings Issued

During your Start Paperwork Appointment, we will schedule a day and time for your furniture/appliance delivery based on your move in date. A minimum of three days notice is required before delivery can be made. Furnishings are issued based on authorized needs, stock availability and support authorized by weight allowance on your PCS orders. One delivery and pickup is pre-approved for occupancy and termination. Additional delivery/pickups are at the expense of the customer.

Quantity and Condition

At the time of delivery of your appliances or loaner furniture verify the quantity and condition of any items received and report any discrepancies immediately to 243-6889. Furthermore, contact Loaner Furniture Office when furnishings become damaged or unserviceable. Any damages as a result of the member, his/her dependents or guests will be the sole responsibility of the member to make restitution.

Furniture Life Span

While the expected life span of most furniture items is 7-8 years; we do not exchange stock because of age alone. If items are serviceable, the intent of the program is the furniture will stay in place until such time the resident departs Yokosuka.

G - TERMINATION

Step by Step Move-Out Guide

Step 1- Visit FISC Outbound Personal Property Office

Step 2-Contact Housing Services Center

Step 3- Schedule Termination Appointment

Visit the Housing Services Center (Bldg. 1441) with a set of new PCS orders for your appointment made in Step 2.

Step 4-Final Check-Out Inspection

Attend the scheduled appointments made in Step 3.

Step 5- Statement of Release

Upon clearance of the final inspection, both you and the agent/owner will sign the "Statement of Release" form which must be turned in to the Housing Services Center during normal work hours. **You will not be allowed to complete the CFAY checkout process without providing this form to housing.**



H - MORE INFORMATION

For more information on how to get to places in Japan, go to:

<https://cnic.navy.mi/yokosuka/communitysupport/FFSC/relocation/mapsanddirections/index.htm>

Beaches

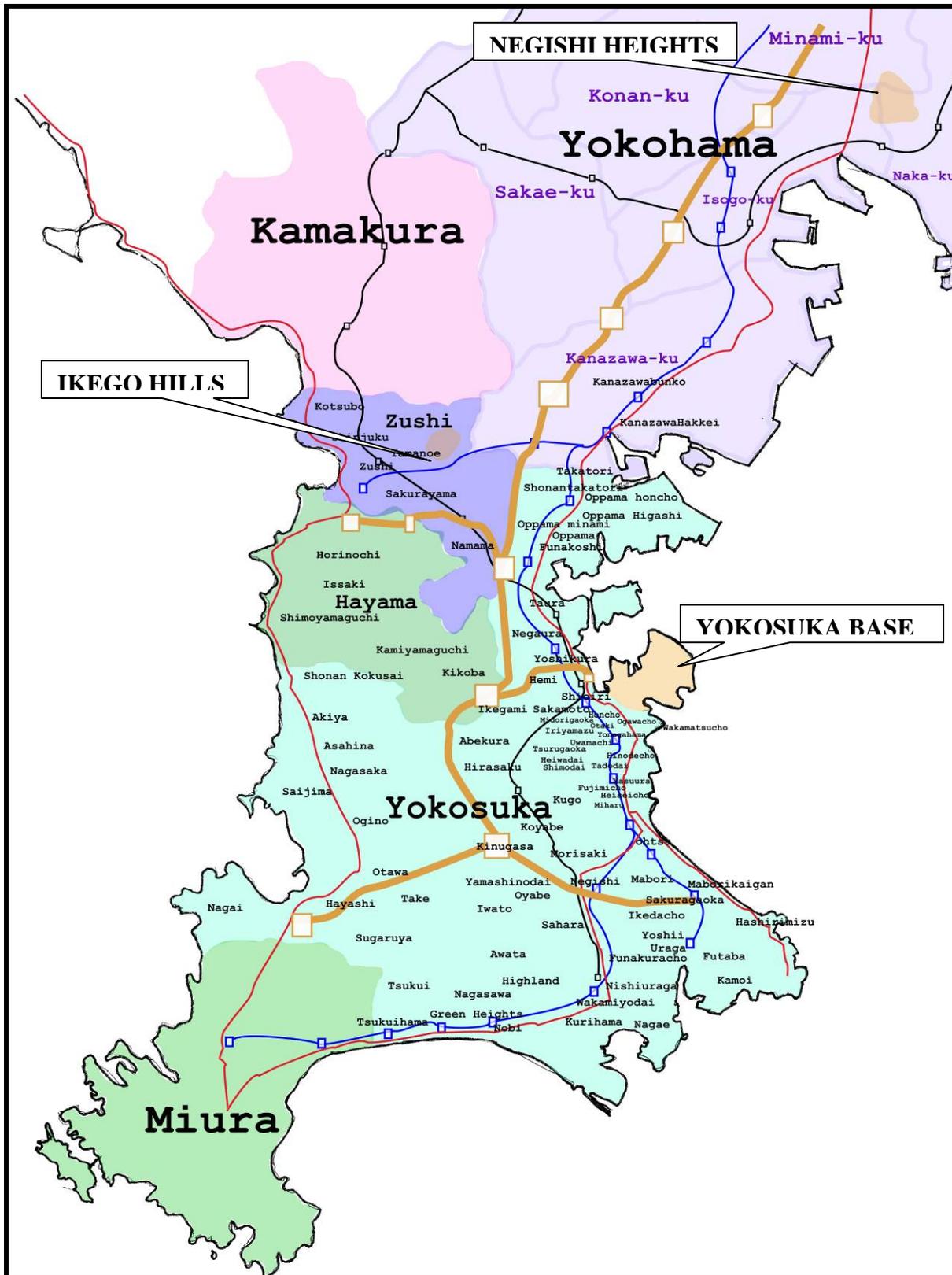


Driving directions



Restaurants
Shopping





IKEGO HILLS BY DRIVING & BY TRAIN

Driving to Ikego Hills Navy housing area is an easy task and will take approximately 25 to 30 minutes without heavy traffic. Traffic is heaviest in the mornings between 0700 and 0800 and in the afternoons between 1630 and 1730.

Taking Route 16

Turn right outside the front gate onto route 16. Proceed on either the left or right lane. After passing Daiei Shopping Plaza, start to count the number of tunnels you pass through. (This is just another helpful way to make sure that you are on the right path). Continue on Route 16, you will pass through 7 tunnels all together.

You will need to get into the left lane after six tunnels.

For some, it becomes more difficult to change lanes after this point. After coming out of the 7th tunnel, there are two stop lights. If you look up before the 2nd stoplight, just slightly you will see a very large sign in red "TOSHIBA". You are still on the correct path. You will then come to 2 more stoplights. Before coming to the 3rd stoplight, there is a blue sign above stating the direction of Route 24.

At the 3rd stoplight, after the 7th tunnel, turn left onto Route 24.

Once on Route 24, on your right past the Maruetsu Mall (looks like a Daiei sign). After the 11th stoplight, make a right turn at 7/11 store. Continue to follow this road and at the end of this road is the entrance to Ikego Hills Navy Housing Area. WELCOME!!!

Taking Toll Road

Turn right at the Main Gate, after passing the DAIEI MALL stay right and get on HONCHO-YAMANAKA toll road. Pay 200yen and follow the sign indicating YOKOHAMA-YOKOSUKA (YOKO-YOKO) toll road to the left. Take YOKO-YOKO toward YOKOHAMA. Exit at ZUSHI #6 and pay 100yen. Take right fork following signs toward Zushi Station and Route 16. Make a left at the T-junction onto Route 24. Continue on Route 24 past the Maruetsu mall on right and then turn right at the 7/11 store and go straight.

Taking Train

1. Go to YOKOSUKA CHUO STATION and buy a 230yen ticket for JIMMUJI STATION.
2. Take a GREEN KANJI or BLACK KANJI train bound for Yokohama from track #2
3. By GREEN (express train): Get off at KANAZAWA BUNKO station, which is the 1st stop from YOKOSUKA CHUO. At KANAZAWA BUNKO, switch to a train going for SHINZUSHI from track #1 or #2. JIMMUJI station is the 3rd stop from KANAZAWA BUNKO.
By BLACK (local train): Get off at KANAZAWA HAKKEI station, which is the 6th stop from YOKOSUKA CHUO. At KANAZAWA HAKKEI, switch to a train going for SHINZUSHI from track #2 or #4 depending on the time.
4. Get off the train at JIMMUJI station. You can see Ikego Hills Navy housing area from the station. There is a ticket gate that exits into the Ikego Hills housing area.

NEGISHI HEIGHTS BY DRIVING & TRAIN

BY DRIVING (via YOKO-YOKO toll road)

Turn right at the main gate onto Route 16 and stay right lane after DAIEI Mall to take HONCHO-YAMANAKA toll road. Pay 200yen at the toll gate then take left fork to YOKOHAMA-YOKOSUKA (YOKO-YOKO) toll road toward YOKOHAMA.

- **After the #5 exit “ASAHINA”**, get in the left lane and follow the signs for “HANEDA AIRPORT/SHUTO EXPWY B”. Pay 600yen at “TORIHAMA” tollgate and stay on SHUTO EXPWY B. Get off at “SANKEI-EN Exit BO6” and make U-turn at next or any of the signal lights when you can. Go straight for 2-3 km to the signal light saying “NEGISHI SHINRIN PARK” and turn right at that light. Go up a winding hill until you see a Fire Station. Make a sharp left turn and follow the road. The main gate to Negishi will be on your right. If you continue straight, the road will take you to the gate for Negishi Housing.

BY DRIVING (via Route 16)

Turn right onto Route 16 at main gate and follow the signs for KAWASAKI, YOKOHAMA. Approximately 8km after leaving the main gate, you will pass DAIEI MALL on your left (this one is at KANAZAWA HAKKEI). You need to get into right lane at this time. At the 3rd light Route 16 will now become a two-lane and you need to be in left lane this time.

- **Continue in Route 16**, past YAMADA, a big yellow building on your right; go straight on following large Blue sign that says HONMOKU/NEGISHI. Get in left hand lane and continue on Route 16 until you see the sign for NEGISHI-SHINRIN KOEN. You will see 7/11 on the left. After 7/11 on your left, make left and go up a winding hill until you see a Fire Station. Make a left turn and follow the road. The Main Gate to Negishi will be on the right. If you continue straight, the road will take you to the gate for Negishi Housing.

BY TRAIN

Keikyu line from Yokosuka:

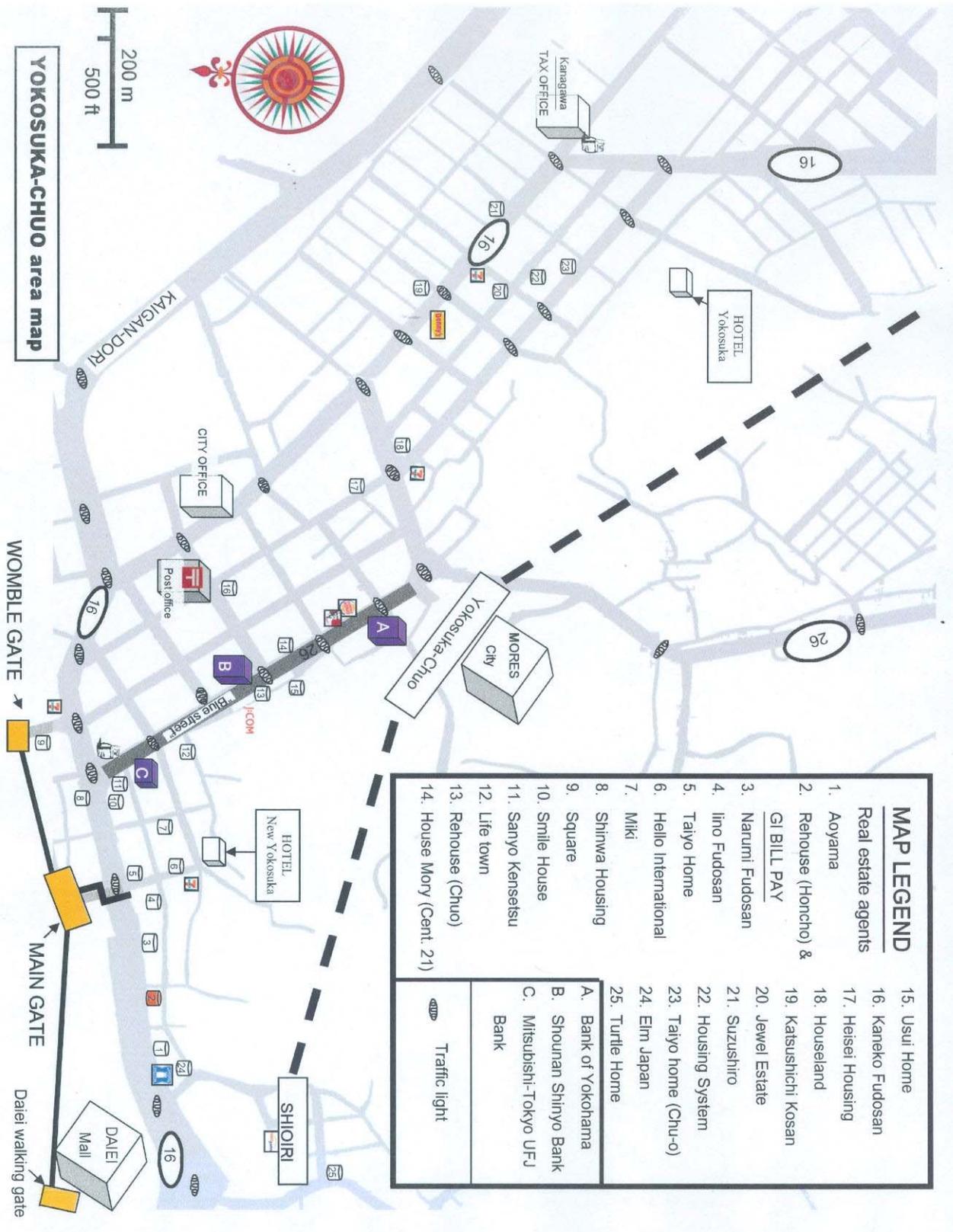
Go to YOKOSUKA CHUO Station and buy a 350yen ticket for HINODECHO. Take a RED or GREEN KANJI train from track #2 to KAMIOOKA. At KAMIOOKA switch to a black kanji train and stops to HINODECHO.

- *** **Exit** this station and cross the street at the major intersection (go toward McDonald's). Facing the McDonald's go to the right until you come to the bus stop in front of a coffee shop. Take bus #103 to NEGISHI-DAI, the last stop which stops in front of the Main Gate. Make sure the bus is marked **NEGISHI-DAI** because there are two 103 busses!

JR line from Yokosuka:

Go to JR YOKOSUKA STATION and buy a ticket for NEGISHI

*** Take a train heading for Tokyo and ride it to OFUNA, the 6th stop from YOKOSUKA. (Be aware that some of these trains may end at Zushi, where you will have to switch to another train to complete the trip). Get off at OFUNA and go back to track #9 or #10. Take a blue colored train (JR KEIHIN TOHOKU-NEGISHI LINE) to NEGISHI. Exit NEGISHI Station and go to the bus stop in front of the station. Take city bus #21 to the top of the hill ASAHI-DAI. Get off the bus and go to the left and walk about 10minutes. You will see the Navy Fire Station on your right and walk until you see Negishi Housing.



MAP LEGEND	
Real estate agents	
1. Aoyama	15. Usui Home
2. Rehouse (Honcho) & GI BILL PAY	16. Kaneko Fudosan
3. Narumi Fudosan	17. Heisei Housing
4. Iino Fudosan	18. Houseland
5. Taiyo Home	19. Katsushichi Kosan
6. Hello International	20. Jewel Estate
7. Miki	21. Suzushiro
8. Shinwa Housing	22. Housing System
9. Square	23. Taiyo home (Chu-o)
10. Smile House	24. Elm Japan
11. Sanyo Kensetsu	25. Turtle Home
12. Life town	
13. Rehouse (Chuo)	
14. House Mory (Cent. 21)	
A. Bank of Yokohama	
B. Shouunan Shinyo Bank	
C. Mitsubishi-Tokyo UFJ Bank	
	Traffic light

Save Energy



"When not in use - Snap off the
Juice!"

And don't forget to

"Put a Stop - to the Drop"

