

**CENTRAL MOTOR VEHICLE REGISTRATION OFFICE  
US NAVAL SUPPORT ACTIVITY – NAPLES ITALY**

05 Mar 2015



**FACT SHEET**

**ITALIAN TO AFI TRANSFERS - NEW VEHICLES**

**An appointment is required.**

**Ensure to bring the vehicle to CMVRO for VIN inspection.** To do that, you must make proper arrangements with the dealer in advance. In some cases the dealers provide "Targa Prova" (test plate).

- Note: If you already have a vehicle registered as your primary and you would like to change that one to be your secondary and the new one primary please ask to schedule two appointments and bring necessary documents.

**Please ensure you have the following document readily available for your registration:**

- **Original Vehicle Purchase Invoice** indicating IVA exemption
- **Original Certification of Conformity (Certificato di Conformita')** or **substitutive statement as here back enclosed.**
- **Proof of Vehicle Exportation to the AFI foreign System (EX1 Bolletta doganale)** EX1 Bolletta doganale is an Italian Customs document of exportation. The dealer must contact an Italian Customs broker (see our broker list for orientation) who provides it through Customs Office. A fee is involved to get an EX1.  
For further details regarding communication with dealers on such specific requirement POC at CMVRO is Mrs. Lella Sarnataro at DSN 626-5434 or Com. 081-568-5434.
- **Insurance.** It must be in the Sponsors name and valid for minimum of six months. Failure to maintain insurance will be sufficient grounds for immediate termination of registration, driving privileges, gas privilege, fines, and may result in disciplinary actions.
  - If you are USAA insured, you must contact the Company to establish the new policy before reporting to CMVRO. Policy arrangements via phone at CMVRO are not allowed for operations smoothness.
  - If your insurance company is not located in Naples therefore not able to immediately provide you the original "contrassegno" (sticker), CMVRO cannot issue the registration and or plates until such a document required by Italian law is provided. No exceptions.
- **I.D.**
- **Military Orders or Logistical Support Letter from Civilians**
- **Valid Stateside Driver License/ AFI Drivers License and/or Italian Translation (JFC)**
- **Duty Free Privilege Letter.** All NATO personnel are required to have this document signed by the Deputy Provost Marshal Office or the Privileges Office Director at JFC
- **Safety inspection.** Authorized Inspection Stations are located at the NEX Auto Port on the Support Site or the AFSOUTH Motor Pool. Note: the safety inspection is valid for a maximum of 60 days. Safety triangles and vests are required by Italian Law and must remain in the vehicle.

**Applicable Fees:**

- 20 Euro one time registration fee. No checks accepted!
- 2<sup>nd</sup> or 3<sup>rd</sup> Duty-free Vehicles requires payment of Italian Road Taxes
  - Taxes are based on vehicle horse power and age – the older the vehicle / larger the engine the more you will pay in road taxesAnnual Rates for automobiles range from 150 – 500 plus Euros -- For an estimate see link below.  
[https://www.cnicc.navy.mil/navycni/groups/public/documents/document/cnicc\\_057335.xls](https://www.cnicc.navy.mil/navycni/groups/public/documents/document/cnicc_057335.xls)

**IMPORTANT TO KNOW THAT:**

- The Sponsor must complete all CMVRO transactions unless the Family member holds a POA!

**Hrs of operations** - Mon through Fri 0745-1145 – Lunch 1145-1245 – Open 1245-1530

**Support Site Central Office** – Phone DSN 629-6876 – Com 081 811 6876 Fax DSN 629 6881 Com 081 811 6881

**Capo Office Phone** DSN626 4454/2831/32 Com 081 568 4454/2831/32 - Fax DSN626 2830 Com 081 568 2830 - Hrs same as SS

**Gaeta Office** Phone DSN 626-8302 – Fax DSN 626 8339 - Hrs: Wednesday 0900-1400

Email: [cmvro@eu.navy.mil](mailto:cmvro@eu.navy.mil)

Web site: [http://www.cnicc.navy.mil/regions/cnreurfswa/installations/nsa\\_naples/about/departments/supply\\_n33/motor\\_vehicle\\_registration.html](http://www.cnicc.navy.mil/regions/cnreurfswa/installations/nsa_naples/about/departments/supply_n33/motor_vehicle_registration.html)

**DICHIARAZIONE PER L'IMMATRICOLAZIONE NEL SISTEMA AFI DI VEICOLI  
NUOVI ACQUISTATI PRESSO CONCESSIONARIE LOCALI**

**All'Ufficio Immatricolazione Veicoli AFI:**

La scrivente Ditta \_\_\_\_\_ dichiara di aver  
venduto a \_\_\_\_\_ il veicolo con le caratteristiche qui di  
seguito indicate:

MARCA \_\_\_\_\_

MODELLO \_\_\_\_\_

TIPO \_\_\_\_\_

ANNO DI FABBRICAZIONE \_\_\_\_\_

COLORE \_\_\_\_\_

TELAIO \_\_\_\_\_

CILINDRATA \_\_\_\_\_

KW \_\_\_\_\_

NUMERO DEI CILINDRI \_\_\_\_\_

PESO \_\_\_\_\_

DIRETTIVA ECO \_\_\_\_\_

TIPO DI ALIMENTAZIONE \_\_\_\_\_

\_\_\_\_\_  
Timbro Ufficiale della Ditta  
E Firma Del Responsabile