

U.S. NAVAL SUPPORT ACTIVITY, NAPLES, ITALY

APPLICATION FOR SECURITY INFORMATION ACCESS NAVEUR NAVSUPPORT NAPLES 5510/2 (New 5-02)

NAME (LAST, FIRST, MIDDLE) SSN GRADE/RANK COMMAND/UIC/DEPARTMENT

DATE AND PLACE OF BIRTH LEVEL OF ACCESS REQUIRED U. S. CITIZEN

YES / NO (circle one)

TYPE OF INVESTIGATION DATE INVESTIGATION COMPLETED OR MAILED AGENCY COMPLETED BY PERIODIC REINVESTIGATION COMPLETED ON

ABOVE INVESTIGATION DATA DERIVED FROM: (Example: EDVR/SVCRCD/ETC.)

DOCUMENTS VERIFIED FOR DEROGATORY INFORMATION (Initial as applicable):

- SERVICE/PERSONNEL RECORD
MEDICAL RECORD
FINANCIAL RECORDS
BASE SECURITY
SJA (Command Legal)
OTHER (Provide source)

REQUEST FOR CLEARANCE AND ACCESS: I hereby certify that the above listed individual has a "Need-to-Know" and requires access to classified material in the performance of his/her duties. SF-312 has been completed and the original is provided as an attachment to this form.

Name and Rank/Rate of Department Head Signature of Department Head Date

(If civilian, route through Human Resources Office)

From: Human Resources Office, NAVSUPPORT Naples
To: Security Manager, NAVSUPPORT Naples

- 1. Member's position description outlines requirement for access to classified information. YES / NO (circle one)
2. The above listed security investigation data on member is correct / not correct. (circle one)
3. Comments (if any):

Print name of HRO Representative Signature Date

From: Security Manager, U.S. Naval Support Activity, Naples, Italy
To: Department Head, (List Department)

- 1. The above listed member has / has not been granted access. (circle one)
2. Comments (If applicable, discuss issue as to why access was not granted):
3. OPNAV Form 5510/413 was mailed on to DON CAF for adjudication. Member is granted interim access until final adjudication is received from DON CAF. Interim access expires on

Signature of Security Manager or Assistant Security Manager Date

Copy to: NSA ADMIN SECURITY ACCESS FILES
PERSONNEL RECORDS, HRO (CIVILIANS ONLY)