

*******JOB OPPORTUNITY*******
NON-APPROPRIATED FUND (NAF) POSITION

ANNOUNCEMENT NUMBER: 16-129 **MULTIPLE POSITIONS**

OPENING DATE: 04/01/2016
1st CUT OFF DATE: 04/15/2016
CLOSING DATE: OPEN UNTIL FILLED

POSITION TITLE: RECREATION AID, Ua-0189-07

SALARY: EURO 1,887.58 Per Month, Includes Contingenza and Bonuses. Salary is based on full time employment.

WORK SCHEDULE: TEMPORARY PART TIME (SEASONAL EMPLOYMENT)
(required to work evenings, weekends, holidays and rotating shifts)

**LOCATION: US NAVSUPACT, MWR, RECREATIONAL SERVICES DEPT.,
AQUATICS DEPT., CARNEY PARK/SUPPORT SITE, NAPLES, ITALY**

DUTIES:

Provides oversight of activities and necessary services to authorized patrons, including general information on the use of equipment. Ensures adherence to regulations and safety procedures. Assists in maintaining routine reports and or perform clerical, custodial and general maintenance duties as needed. Monitors and checks the security of premises. May operate a cash register, receive payment and make change.

QUALIFICATION REQUIREMENTS:

Six months of general experience which is progressively responsible clerical, office of other work which indicates ability to acquire the particular knowledge and skills needed to perform the duties of this position.

OR

Successful completion of one (1) year of education above high school level in any field for which high school graduation or the equivalent is prerequisite. **(Copy of transcripts is required)**

KNOWLEDGE REQUIRED BY THE POSITION:

- 1. Must be able to count cash and maintain accurate files and records**
- 2. Must be able to retrieve selected information upon request.**
- 3. Must be able to communicate with public clearly and courteously**

HOW TO APPLY:

Please read the Instructions by clicking on the following link, before submitting your application:

https://cnic.navy.mil/regions/cnneurafswa/about/job_openings/naf_positions.html

The application form and instructions on how to apply have been revised.

Any prior editions will be obsolete and will no longer be considered beginning 1 Jan 2016. Applications that do not conform to the revised instructions will not be considered.

NOTES:

- A. Fluency, oral and written in English and Italian is required.
- B. Application must be submitted in English
- C. Applicant must successfully pass the required health checks.
- D. **Applicants who hold both U.S. and Italian citizenship are not employable by the U.S. Forces in Italy.**
- E. **Effective 01 April 2009**, applicants applying for any **TEMPORARY** position **MUST** complete the Form for Temporary Employment (modulo aggiuntivo per impiego temporaneo).