



DEPARTMENT OF THE NAVY  
JOINT BASE PEARL HARBOR-HICKAM  
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PEARL HARBOR HI 96860-5102

JBPHHINST 1330.1  
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29 OCT 13

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 1330.1

From: Commander, Joint Base Pearl Harbor-Hickam

Subj: AUTHORIZED PATRONS, GUESTS, PETS, AND SMOKING POLICY OF  
THE NAVY EXCHANGE, ARMY AIR FORCE EXCHANGE SERVICES, AND  
DEFENSE COMMISSARIES

Ref: (a) DoD Instruction 1330.21  
(b) DoD Instruction 1330.17  
(c) DoD Directive 1330.20

Encl: (1) List of Authorized Patrons  
(2) Guest Policy

1. Purpose. Per references (a) through (c), enclosure (1) lists the authorized patrons allowed to use the Navy Exchange (NEX), Army Air Force Exchange Services (AAFES), and Defense Commissaries (DeCA) at Joint Base Pearl Harbor-Hickam (JBPHH). Enclosure (2) establishes policy for authorized patrons and their guests at the NEX.

2. Cancellation. NAVSTAPEARLINST 1330.21

3. Background. The intent of the NEX, AAFES, and DeCA shopping programs is to provide saving benefits to authorized users through savings on food and household items. The NEX, AAFES, and DeCA have produced for its users wonderful stores at the Pearl Harbor complex, Hickam shopping center, and the Exchange Mall. This benefit is only for authorized users.

4. Scope. The provisions of this instruction are applicable to all Armed Services members and others as noted in enclosure (1).

5. Action

a. It is the responsibility of all authorized patrons to ensure compliance with this instruction. Failure to do so can result in loss of their privileges.

b. Authorized patrons are permitted to sponsor guests in the AAFES store. Authorized patrons may sponsor guests in the NEX in accordance with enclosure (2). No guests are allowed in the Defense Commissaries.

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Staff are required to ensure that any individual seeking to make a purchase from the AAFES/NEX/DeCA is positively identified as an authorized patron before completing a sale. Sales shall be made only to authorized patrons. Military Identification Cards will be checked upon entering the NEX/DECA and at the check out station. Army Air Force Exchange Services does not check patrons identification when entering the exchange.

c. Pets. No pets will be allowed in the Commissary, NEX, or AAFES facilities. An exception will be made for service animals after proper documentation has been presented.

d. Smoking Policy. The Navy Exchange, Army Air Force Exchange Services, and Defense Commissaries are non smoking facilities. Signs have been posted and butt cans provided to properly dispose of smoking material prior to entering the retail complex. Smoking will be restricted to the parking lot only.

  
J. W. JAMES

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LIST OF PATRONS AUTHORIZED TO UTILIZE THE  
NAVY EXCHANGE, ARMY, AIR FORCE EXCHANGE AND DEFENSE COMMISSARIES  
AT JOINT BASE PEARL HARBOR-HICKAM

- All Active duty and their authorized dependents: U.S. Army, Air Force, Navy, Marine Corps, Coast Guard, and Military Cadets.
- Retirees and their authorized dependents: U.S. Army, Air Force, Marine Corps, Coast Guard and their Reserve Components who receive retired pay.
- All members and their authorized dependents, of the Army National Guard, Air National Guard, all Reserves, and Public Health Service (PHS) Reserve Officers (includes those in a non-pay status but eligible for pay at age 60).
- Medal of Honor recipients and their authorized dependents.
- Honorably discharged veterans of the uniformed services with a 100 percent service-connected disability and their dependents.
- Foreign country military and their authorized dependents, when on duty Outside the Continental United States (OCONUS).
- Agents for those authorized patrons who cannot shop for themselves.

**Definitions:**

Authorized Dependents. An individual whose relationship to the sponsor leads to entitlement, benefits, or privileges administered by the Uniformed Services. Family members include:

- Dependent Children under 21. Unmarried children under 21 years of age, including pre-adoptive children, adopted children, stepchildren, foster children, and wards dependent on the sponsor for over half of their support.
- Lawful Spouse. If separated, a dependent spouse retains privileges until a final divorce decree is issued.

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- Orphans. Surviving unmarried children of a deceased member of the Uniformed Services, who are either adopted or natural born and under the age of 21, or who are over 21 and incapable of self-support; or under 23 and enrolled in a full-time course of study. The surviving children must have been dependents under the definitions under "Authorized Family Member" at the time of death of the parent or parents.

- Parents. Father, mother, stepparent, parent by adoption, and parents-in-law, who depend on the sponsor for over half of their support. The surviving dependent parents of a member of the Armed Services who dies while on active duty are included.

- Surviving Family Member.. Children or parents who are dependent on the surviving spouse for over half their support.

- Surviving Spouse. A widow or widower of a sponsor who has not remarried or who, if remarried, has reverted through divorce, annulment, or the demise of the spouse, to an unmarried status.

- Un-remarried Former Spouse. An un-remarried former spouse of a member or former member of the Uniformed Services, who (on the date of the final decree of divorce, dissolution, or annulment) had been married to the member or former member for a period of at least 20 years of service creditable for retired or retainer pay, or equivalent pay.

- Dependent children over the age of ten require valid dependent identification for access, even with sponsor or parents present.

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NAVY EXCHANGE GUEST POLICY  
FOR JOINT BASE PEARL HARBOR-HICKAM

- Maximum of two (2) guests per authorized patron 18 years or older are allowed in the NEX. Exceptions may be made for authorized patron's family visiting from out of state.
- Authorized patrons under the age of 18 will not be allowed to sponsor a guest into the Navy Exchange.
- Patrons sponsoring guests are fully responsible for guest's behavior while visiting the Navy Exchange. Unacceptable behavior on the part of the guest may result in suspension of the sponsor's privileges.
- Sponsors are to ensure guests stay in the vicinity of the sponsor and are not allowed to roam freely throughout the store.
- Guests are not authorized to make a purchase.
- Failure to comply with these instructions in the monitoring of guests may result in loss of Navy Exchange privileges for the sponsor.
- If guests are found shoplifting, their sponsor's Navy Exchange privileges may be revoked.

