



DEPARTMENT OF THE NAVY
JOINT BASE PEARL HARBOR-HICKAM
85C TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

JBP HHINST 8023.2A

FEB 17 2016

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 8023.2A

Subj: TEMPORARY STORAGE OF SMALL ARMS

Ref: (a) OPNAVINST 5530.13C
(b) JBP HHINST 5530.1
(c) JBP HHINST 8024.1A

1. Purpose. To promulgate instruction and policy for the temporary storage of small arms by forces afloat at Joint Base Pearl Harbor-Hickam (JBPHH).
2. Cancellation. JBP HHINST 8023.2
3. Background. As a service to the fleet, and particularly to those fleet units undergoing overhaul, JPBHH provides temporary custodial storage for small arms under the conditions described in reference (a) and herein.
4. Procedure. Afloat commands may submit a written request to the Sub Base Armory, located on Ford Island, JBPHH (808) 473-2907 for storage of weapons. The request will include the quantity of weapons, approximate dates of transfer, name, rank/rate, and social security number of personnel authorized to deposit or remove weapons, and acknowledge the policies and procedures established by this instruction. Upon approval:
 - a. The requesting command will prepare an inventory (original and one copy) listing by serial number, the types of all weapons to be stored, including all hand-held and shoulder fired weapons up to and including 20mm cannons that use combustible propellant.
 - b. All bolts/firing assemblies in category II weapons will be removed and replaced in a metal storage container which can be sealed. These bolts/assemblies should be preserved to preclude deterioration while stored. Containers will be labeled as to content, quantity, and command.
 - c. All weapons, minus bolts/firing assemblies, suitably preserved will be packed in containers (i.e., cruise boxes,

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foot lockers, etc.) and will have the command, quantity, and type of weapons marked on the outside. M-60, 30 cal., 50 cal. and 20mm weapons with spare barrels may be stored in their respective canvas carrying cases provided they are properly labeled.

d. Weapons being stored will be transported to Sub Base Armory located on Ford Island, JBPHH by the command requesting storage. Weapons will be inventoried in the presence of the JBPHH Weapons Officer and an officer representative of the command requesting storage, by type and serial number. The command requesting storage will provide seals, locks and chains for the containers and affix them after the inventory. The JBPHH Weapons Officer in their own hand will write the receipt for the stored weapons on the letter prepared by the command. The requesting command will keep the original receipt and the JBPHH Weapons Officer will keep the copy. These receipts will later be used as sole references of inventory and control when the weapons are withdrawn from storage. At that time the representative of the command concerned will in their own hand write on the receipt documents that they have received the weapons listed. Any discrepancies of the weapon(s) will be noted during turn-in for storage and withdrawal from storage.

e. Personnel wishing to store personal weapon(s) at JBPHH will refer to reference (b).

5. Policy.

a. Only custodial service is offered by JBPHH. PMS and other maintenance services are not provided by JBPHH.

b. Interim withdrawal of the weapons is on a case by case basis; weapons for maintenance and familiarization will only be permitted to be withdrawn or "visited" in a training use.

c. Fixed and semi-fixed ammunition, pyrotechnic, incendiary, bomb, grenade or any combustible-explosive material cannot be stored in JBPHH facilities. However, extraordinary short term storage of limited quantities of small arms ammunition can be arranged in accordance with reference (c). No transfer of stored small arms and/or ammunition may be made between commands while in JBPHH custody. Weapons and/or ammunition received by JBPHH will only be returned to the activity/command from which they were received.

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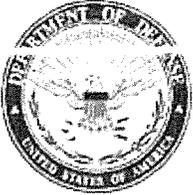
6. Action. The JBPHH Weapons Officer will be responsible for providing the service offered by this instruction and is accountable for the receipt, secure, stowage, and proper transfer of all small arms stored in accordance with this instruction. All irregularities involving small arms, weapons, and the security there of will be immediately reported to the Joint Base Commander.



S. KEEVE

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MEMORANDUM

From: Joint Base Security Officer
To: Chief Staff Officer, Joint Base Pearl Harbor-Hickam

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Subj: MEMORANDUM OF CHANGES

1. The following information provided below is a summary of changes to JBPHHINST 8023.2A/TEMPORARY STORAGE OF SMALL ARMS.

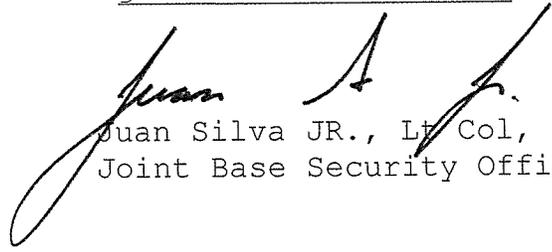
a. The following reference was updated and changed to read: (c) JBPHHINST 8024.1A.

b. Paragraph 2 was changed to read: JBPHHINST 8023.2 dated 18 Jan 2013.

c. Subparagraph 4d was updated to clarify the turn in and with draw of weapons procedures.

d. Paragraph 6 the word: *Ammunition* was deleted due to ammunition storage not being covered in this instruction.

2. For any questions you may have please make contact with MSgt Jacob Holm at DSN 449-0876 or jacob.holm@us.af.mil.


Juan Silva JR., Lt Col, USAF
Joint Base Security Officer