



DEPARTMENT OF THE NAVY

JOINT BASE PEARL HARBOR-HICKAM
85C TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

JBPHHINST 8024.1A

FEB 17 2016

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 8024.1A

Subj: STORAGE, CONTROL, ISSUE AND RECEIPT OF AMMUNITION IN
MAGAZINE S-145, FORD ISLAND, JOINT BASE PEARL HARBOR-
HICKAM

Ref: (a) OPNAVINST 5530.13C
(b) NAVSEA OP 5, Vol 1
(c) OPNAVINST 8020.14A
(d) NOSSAINST 8020.14E
(e) NOSSAINST 8023.11B

Encl: (1) Visitor Log
(2) Ammunition Log

1. Purpose. To establish a procedure for storage, control, issue, and receipt of ammunition for tenant commands at magazine S-145, Ford Island, Joint Base Pearl Harbor-Hickam (JBPHH).

2. Cancellation. JBPHHINST 8024.1

3. Concept. Due to limited space onboard ships and submarines, afloat commands require a shore facility for temporary ammunition storage. JBPHH has made magazine S-145 available for this purpose.

4. Discussion. This instruction ensures that all ammunition stored in magazine S-145 will be properly received, stored, and issued. Only tenant commands meeting the established requirements of references (a) through (e), and this instruction will be allowed to store ammunition in magazine S-145.

5. Applicability. This instruction applies to tenant commands storing small arms ammunition in magazine S-145.

6. Review. This instruction will be reviewed by JBPHH security officer annually.

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7. Action

a. JBPHH Security Weapons Division will maintain full access control of magazine S-145. Visitors will fill in required information in the visitors log, enclosure (1).

b. Each tenant command will provide a lock and key for its respective cell(s). The key will remain in the tenant command's control at all times. At no time will JBPHH Weapons Division maintain or possess the tenant command's keys.

c. Tenant commands will provide JBPHH an access list of personnel authorized to receive and issue small arms ammunition to/from a tenant command's respective cell. This access list will be updated semi-annually by tenant commands every January and July, or sooner when personnel changes occur. Personnel on the access list must be fully qualified in ammunition handling, storage, and transportation and certified in accordance with reference (c).

d. Personnel on the access list are considered visitors of magazine S-145 and therefore required to sign and provide all information in the visitors log, enclosure (1). All movement of ammunition into or out of the tenant command's cell must be documented in the ammunition log, enclosure (2).

e. All tenant commands will conduct monthly inventory of all ammunition being stored in their cell.

f. Tenant commands will provide JBPHH Security Weapons Division with the following:

(1) Net Explosive Weight Report for assigned ammunition cell(s) on the first day of each month.

(2) All Navy Ammunition Logistic Codes (NALCs), lot numbers and quantities of all ammunition being stored.

(3) Point of contact and telephone numbers of personnel that can provide 24 hours a day, seven days a week access to their respective cell.

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g. Tenant commands will ensure an explosive safety self-audit is conducted annually in accordance with reference (d).

h. All ammunition deliveries will be coordinated with JBPHH Security Weapons Division. A tenant command representative will be present for all ammunition deliveries. Only tenant command representatives will be authorized to sign for receipt of their own ammunition. At no time will JBPHH Security Weapons Division personnel take custody or receipt of a tenant command's ammunition.

i. Significant changes in activity's functions, mission, or support requirements will be submitted in a manner that will permit timely modification of resource requirements .

j. For all handling of ammunition, all tenant commands will have a standard operating procedure that meets the requirements of reference (e) and be approved by Commander, JBPHH.

k. Tenant commands will report any mishap involving ammunition to JBPHH Weapons Officer at (808) 220-5287 or the JBPHH Command Duty Officer at (808) 864-2460.

l. Access to the magazine must be requested at least two working days in advance. Access will only be provided during normal working hours (0630-1500 Monday through Friday). Other arrangements can be made on a case-by-case basis. For emergency access contact the JBPHH Weapons Officer at (808) 220- 5287.

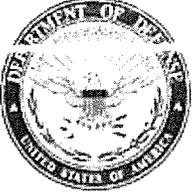
m. Only personnel on the tenant command's access list will be authorized to enter their respective command's cell. JBPHH Security Weapons Division personnel will verify the individual's identification before allowing access to their respective cell.



S. KEEVE

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MEMORANDUM

From: Joint Base Security Officer
To: Chief Staff Officer, Joint Base Pearl Harbor-Hickam *JH*

Subj: MEMORANDUM OF CHANGES

1. The following information provided below is a summary of changes to JBPHHINST 8024.1A/STORAGE, CONTROL, ISSUE AND RECEIPT OF AMMUNITION IN MAGAZINE S-145, FORD ISLAND, JOINT BASE PEARL HARBOR-HICKAM.

a. The following references are updated and changed to read: (a) OPNAVINST 5530.13C (series), (c) OPNAVINST 8020.14A, (d) NOSSAINST 8020.14E, and (e) NOSSAINST 8023.11B.

b. Paragraph 2 is changed to read: JBPHHINST 8024.1 dated Jan 28 2013.

c. Enclosures (1) and (2) were replaced and updated.

2. For any questions you may have please make contact with MSgt Jacob Holm at DSN 449-0876 or jacob.holm@us.af.mil.

Juan A. Silva
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Joint Base Security Officer