



DEPARTMENT OF THE NAVY

COMMANDER FLEET ACTIVITIES  
(YOKOSUKA, JAPAN)  
PSC 473, BOX 1  
FPO AP 96348-0001

COMFLEACTINST 1050.6B  
Code 007  
28 Dec 07

COMFLEACT YOKOSUKA INSTRUCTION 1050.6B

Subj: LIBERTY PASS PROGRAM

Encl: (1) Liberty Pass Screening Form

Ref: (a) NAVPERS 15560D, Art 1050-300  
(b) COMNAVFORJAPANINST 1050.5  
(c) COMNAVFORJAPANINST 1050.7

1. Purpose. To establish policy for the use of the Armed Forces Liberty Pass for personnel in paygrades E-1 through E-4 permanently or temporarily assigned to Commander, Fleet Activities (COMFLEACT), Yokosuka, in accordance with references (a) through (c). This instruction is a complete revision and should be read in its entirety.

2. Cancellation. COMFLEACTINST 1050.6A.

3. Discussion. Reference (a) is Naval Military Personnel Manual, Article 1050-300, which provides basic guidance on the use of the Armed Forces Liberty Pass.

4. Fleet Activities (FLEACT), Yokosuka Liberty Pass

a. Categories

(1) Blue Liberty Pass (Exceptional Sailor/Overnight Liberty). FLEACT, Yokosuka will issue blue liberty passes to those Sailors in paygrades E-1 through E-4 who have met the Exceptional Sailor criteria as outlined below:

(a) Meet billet qualification required by their current assignment set by their Departmental Leading Chief Petty Officer (LCPO).

(b) Current with all in-rate advancement requirements.

(c) Maintain sustained superior performance as determined by the Departmental LCPO.

(d) Maintain proper grooming, uniform and civilian clothing standards.

(e) Demonstrate behavior that portrays a positive image of the U.S. Navy and exemplifies the Navy's Core Values.

(f) No Disciplinary Review Board appearance within the past 90 days.

(g) No disciplinary action (Chief Staff Officer Inquiry or Commander's Mast) within the past twelve (12) months.

(h) Completion of prerequisites as outlined in enclosure (1).

(2) White Liberty Pass (Midnight Liberty). FLEACT, Yokosuka will issue white liberty passes to those Sailors in paygrades E-1 through E-4 as outlined below:

(a) Newly assigned personnel with less than three months on board.

(b) Personnel who have not met standards outlined in paragraph 4a(1).

(c) Personnel assigned to FLEACT, Yokosuka Transient Personnel Unit (TPU), while awaiting transport to an afloat unit or awaiting an afloat unit to return to Yokosuka.

b. Restrictions

(1) There is no liberty restriction for personnel issued a blue liberty pass (Overnight liberty).

(2) Personnel issued a white liberty pass are not authorized liberty outside of their residential location from the hours of 0000 to 0500, Monday through Sunday, and shall return to their residential location no later than 2359 and remain there until 0500, unless specifically authorized. Based on the housing status, the following residential locations apply:

<u>Housing Status</u>	<u>Residential Location</u>
Yokosuka Combined Bachelor Housing (CBH), Military Family Housing (MFH), or TPU	FLEACT, Yokosuka
Negishi CBH or MFH	Negishi
Ikego MFH	Ikego
Off-Base	Within the residential confines

c. Screening. Departments will complete and submit enclosure (1) for each Sailor permanently or temporarily assigned to their department in paygrades E-1 through E-4.

d. Lost/No Liberty Pass. Personnel who lose or who have not been issued a liberty pass will be considered in a white liberty pass status until such time as a liberty pass is reissued, regardless of the category of the original liberty pass.

5. Liberty Passes from Commander, U.S. Naval Forces, Japan Commands. Personnel reporting to FLEACT, Yokosuka for permanent or temporary assignment will be issued liberty passes commensurate with the liberty pass category issued by the transferring command. Sailors reporting with white liberty passes may be issued a blue liberty pass upon completion and approval of enclosure (1).

6. Upgrading or Downgrading Liberty Pass Categories. The recommendation to upgrade or downgrade a Sailor's liberty pass category is initiated by the applicable department chain of command. In either case, the Sailor must have demonstrated behavior commensurate with the intended liberty pass. There is no required time interval in this regard.

  
D. L. WEED

COMFLEACTINST 1050.6B  
28 Dec 07

Distribution:  
COMFLEACTINST 5215.2H  
List I & II(A)

Stocked:  
Commander, Fleet Activities, Yokosuka  
PSC 473 Box 1  
FPO AP 96349-0001

### LIBERTY PASS SCREENING FORM

RATE/RANK:	NAME:	SSN:
REPORTED ON:	DEPARTMENT:	HOUSING STATUS:

**SECTION A: PREREQUISITES**

		INITIALS
<input type="checkbox"/> YES	<input type="checkbox"/> NO	1. Has member attended Area Orientation Brief (AOB)/Inter Cultural Relations (ICR)?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	2. Has member attended Indoctrination? [Not required for transient personnel]
<input type="checkbox"/> YES	<input type="checkbox"/> NO	3. Has member completed Debt-to-Income (DTI) ratio screening?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	4. Has member been counseled on expected personal behavior on and off-base?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	5. Has member been counseled on the Navy's Drug and Alcohol policy?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	6. Has member been counseled on Domestic and Blue-on-Blue violence?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	7. Has member been counseled on the local civilian clothing policy?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	8. Has member completed Division Officer's Personnel Record Form?

**SECTION B: GENERAL CRITERIA**

		INITIALS
<input type="checkbox"/> YES	<input type="checkbox"/> NO	1. Has member had any prior conviction by courts-martial?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	2. Has member had any Non-Judicial Punishment (NJP), civil violations (other than minor traffic offenses), for the previous 12-months?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	3. Has member received any evaluation marks below 3.0 in any category in the past 24-months?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	4. Has member displayed any excessive use of alcohol in the past 12-months?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	5. Does the member or spouse/family member(s) have a record of any involvement with illegal drugs or alcohol within the last 24-months? (Exception for alcohol related cases, if member has completed an education or early intervention program)
<input type="checkbox"/> YES	<input type="checkbox"/> NO	6. Is members DTI ratio 25% or higher?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	7. Has spouse or any family member(s) been convicted for any civilian offense(s) (civil or criminal) within the last 24-months or have any involvement in any on-going civil or criminal action?
<input type="checkbox"/> YES	<input type="checkbox"/> NO	8. Is the member or spouse/family member(s) involved in an open Family Advocacy Program (FAP) case that is still under investigation of for which treatment is still ongoing?

## LIBERTY PASS SCREENING FORM

**Explanation for any questions answered 'Yes' in Section B or other information**

### SECTION C: CERTIFICATION

#### RECOMMENDED CARD

<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	LPO	DATE
<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	LCPO	DATE
<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	DIVISION OFFICER	DATE
<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	DEPARTMENT LCPO	DATE
<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	DEPARTMENT HEAD	DATE
<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	COMMAND MASTER CHIEF	DATE

#### APPROVED CARD

<input type="checkbox"/> BLUE	<input type="checkbox"/> WHITE	CHIEF STAFF OFFICER	DATE
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ADDITIONAL COMMENTS:

NOTE: DEPARTMENT HEADS ARE AUTHORIZED FINAL APPROVAL FOR BLUE CARDS ONLY. RECOMMENDATIONS FOR WHITE CARDS MUST BE ROUTED TO THE COMMAND MASTER CHIEF AND APPROVED BY THE CHIEF STAFF OFFICER.