

OCHR FACTSHEET

DON HR Systems Data Center Consolidation

Issued: July 2013

DON HR SYSTEMS DATA CENTER CONSOLIDATION

This Fact Sheet
outlines:

- Info on the Data Center Consolidation
- Impact to the OCHR HR Systems and the DON community
- IT systems impact and timeline

Background

An Office of Management and Budget (OMB) Memo of 19 March 2012 provided implementation guidance for the Federal Data Center Consolidation Initiative. It mandated that all Department of Defense Agencies are to achieve measurable efficiencies through data center consolidation (DCC).

The DEPUNSECNAV/DCMO and DON CIO Memo further defines in their memo of 17 September 2012 – “Achieving measurable Efficiencies through Data Center Consolidation, System and Application Rationalization Guidance that all Department of Navy (DON) Commands are to meet the identified tasking(s) and milestones associated within that memo.

Impacts to the Office of Civilian Human Resources (OCHR) HR Systems and the DON HR Community

1. DON's civilian HR infrastructure must relocate by 30 September 2013 due to Washington Navy Yard Data Center being closed
2. OCHR's relocation is scheduled to begin 21 August 2013
3. Select HR systems will be unavailable starting 21 August 13 up to 3 September 2013. HR systems will be returned to a 'normal' operating status, based on a rolling schedule, the week of 26 August 2013 as each system is verified and returned to production status
4. Impacts access to Defense Civilian Personnel Database System (DCPDS), HRLink, Employee Benefits Information System (EBIS) and Benefit Applications, Icomplaints and Citrix

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DCPDS KEY DATES:

When	Commands/HROs	Operations Centers
July 2013	Notify Command personnel of impending downtime of HR systems due to DON' s Data Center Consolidation mandate; HR systems unavailable beginning 21 August 2013 @ 1900 EST for a maximum of seven working days.	Normal business operations
		Monitor and track received RPAs requiring processing prior to 21 August 2013 shutdown
		24 July: Complete ready/valid DCPDS/RPAs; focusing on RPAs effective through 14 July 2013
August 2013	5 August: Commands submit RPAs effective 25 August 2013 to designated Operation Centers following current Operation Center's Policies	Inventory, identify, prepare and execute received/completed RPAs effective through 25 August 2013
	16 August: Commands submit RPAs effective 2 September 2013 to designated Operations Centers following current Operations Center policies	7 August: Complete ready/valid DCPDS/RPAs; focusing on RPAs effective through 28 July 2013
	20 August: Final day Commands may enter RPAs within DCPDS	20 August: Complete ready/valid DCPDS/RPAs; focusing on RPAs effective through 25 August 2013
	21 August @ 1900 EST: HR systems unavailable due to Data Center Consolidation mandate	21 August 2013 @ 1800 EST: Resolve outstanding RPAs issues for processed RPAs
		21 August 2013 @ 1900 EST: HR Systems unavailable due to Data Center Consolidation mandate
September 2013	3 September 2013: HR systems back on-line; normal business operations	3 September 2013: HR Systems back on-line; normal business operations

NON-DCPDS HR SYSTEMS KEY DATES:

When	Commands/HROs	Operations Centers
July 2013	Notify Command personnel of impending downtime of HR Systems due to DON' s Data Center Consolidation mandate; HR systems unavailable beginning 21 Aug 13 @ 1900 EST for a maximum of seven working days. Employees may want to accelerate benefit transactions to be processed prior to shutdown; Benefits Call Center available 888-320-2917	Normal business operations
August 2013	20 August 2013: Employee or designated Command/HRO POCs complete any/all transactions within EBIS, Icomplaints, Eversity and Citrix	20 August 2013: Final HRLink data refresh
	21 August 2013: Final day to run any/all authorized reports and/or extracts from HRLink	21 August 2013 @ 1900 EST: Systems no longer available/shutdown. OCHR completes final HRLink interfaces and/or extracts with authorized DON Enterprise solutions; resume week of 3 September 2013.
September 2013	3 September 2013: HR systems back on-line; normal business operations	3 September 2013: HR Systems back on-line; normal business operations

NOTE: The following HR systems will remain available during the data consolidation: OCHR's website, OCHR private portals, USAJOBS, USA Staffing suite of tools, and Electronic Official Personnel Folders (eOPF)



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