



DEPARTMENT OF THE NAVY
COMMANDER, NAVY INSTALLATIONS COMMAND
716 SICARD STREET, SE, SUITE 1000
WASHINGTON NAVY YARD, DC 20374-5140

CNICINST 5216.3 CH-1
N00
13 Sep 2016

CNIC INSTRUCTION 5216.3 CHANGE TRANSMITTAL 1

From: Commander, Navy Installations Command

Subj: DELEGATION OF BY DIRECTION AUTHORITY AND EXECUTIVE
STANDARDS FOR COMMANDER NAVY INSTALLATIONS COMMAND

Encl: (1) Revised Enclosure (2)

1. Purpose. To transmit revised enclosure (2), which updates the signature block for Commander, Navy Installations Command's new Chief of Staff. Formatting of the affected page will follow the directives standards in place at the time of the original signature.
2. Action
 - a. Remove enclosure (2), page 2, and replace with enclosure (2), Change 1.
3. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per Secretary of the Navy Manual 5210.1 of January 2012.


D. R./SMITH

Releasability and Distribution:

This notice is cleared for public release and is available electronic only, via Gateway 2.0,
<https://g2.cnic.navy.mil/CC/Documents/Forms/Directives%20Only.aspx>

a. Directives, or Correspondence without a "From:" line

EXAMPLE:

C. A. LAHTI
Captain, U.S. Navy
Chief of Staff

b. Correspondence with a "From:" line

EXAMPLE:

C. A. LAHTI
Chief of Staff