Håfa ådai, buen binidu para Guåhan! (Hello, welcome to Guam!) Moving to Guam can be a challenging process. You may be asking yourself “What do I do next?” The purpose of this checklist is to provide you with helpful tips and information to ensure a smooth transition to life on Guam for you and your family. If you have any questions, please don’t hesitate to contact your Command Family Ombudsman. You can visit www.ombudsmanregistry.org and use the “Contact Your Ombudsman” feature OR contact the Fleet and Family Support Center for assistance at 671-333-2056. On behalf of Joint Region Marianas, we wish you a successful tour of duty on this beautiful island. Welcome aboard!
Congratulations! You have arrived on Guam! This checklist will help you navigate the transition process. There are many resources available that are intended to ease your transition to life on Guam. If you have any questions, please don’t hesitate to reach out and ask for help!

- Obtain endorsed orders - Upon arrival on Guam, the service member must check in with their command to have their orders endorsed. Without stamped orders, you cannot begin any other process.
- Gather your important documents (You will want to have these with you throughout the entire check-in process):
  - 10 copies of your stamped orders
  - 10 copies of your Page 2
  - 5 copies of your Overseas Screening (OSS)
  - Do not give out the original copy to ANYONE!
  - Power of Attorney’s (if you don’t already have them, now would be a good time to obtain them)
- Join Facebook Groups – Many support services on Guam use Facebook as a primary means of communication. Below are a few suggestions of pages that you can follow:
  - Joint Region Marianas – Government Organization
  - US Naval Base Guam – Government Organization
  - Fleet & Family Support Center-Naval Base Guam – Government Organization
  - Naval Base Guam Chapel – Religious Organization
  - MWR Guam – Government Organization
  - Navy-Marine Corps Relief Society Guam – Non-Profit Organization
  - U.S. Naval Hospital Guam – Government Organization
  - Guam USO – Non-Profit Organization
  - US National Weather Service Guam – Government Organizations
  - Command/Ombudsman/Family Readiness Groups or Pages

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Look for the “go wifi” logo at a base location near you!

Molly McGee's Irish Pub • C-Street Cafe • Bama's BBQ & Grille
Charles King Fitness Center • Orote Point Lanes • Liberty Center
Outdoor Recreation • Sumay Cove Marina • Clipper Landing

Proudly Provided to You by Your Local
Contact Information:
NBG Housing Office (BLDG 3191) • 671-333-2081/2082
Unaccompanied Personnel Housing • 671-333-2284-2285
Monday - Friday 0800-1600

☐ Check in with the Housing Office - Regardless of whether you are going to live on-base or off-base, you must check in with the Housing Office within 48 hours of arrival. This will ensure eligibility for Temporary Lodging Assistance (TLA). Please take the following items with you:
- 1 copy of your stamped orders.
- 1 copy of your Page 2.
- 1 copy of your Overseas Screening (OSS).
- Get started with TLA:
  - Navy Gateway Inns and Suites is the primary temporary housing (see contact on next page). If NGIS doesn’t have availability, you MUST obtain a Certificate of Non-Availability before making reservations with a TLA approved hotel.
  - Attend TLA brief/complete worksheet at PSD (Service Member only).

For more detailed Housing information: please visit the housing website at: http://cnic.navy.mil/regions/jrm/installations/navbase_guam/ffr/housing_and_lodging/housing_and_lodging_at_hbg.html

☐ Decide whether or not you have mail delivery services at your residence. If living off-base, many houses are not registered for mail delivery. Because of this, you may need to obtain a post office box or contact your local post office for instructions on how to apply for mail delivery.

Housing/Temporary Lodging

Utilities, Cable, Internet, Phone, & Mail Services

☐ Get connected! If you decide to live off-base, you are responsible for all utilities - to include making all arrangements for connection/disconnection. If you live on base, power and water is paid for by the DoD, but internet, cable television, and telephones are at the tenant’s expense.

Housing

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You may contact the following service providers for more information:

Electricity
Guam Power Authority (GPA)
671-648-3000 or 671-647-5787
www.guampowerauthority.com

Water
Guam Waterworks Authority (GWA)
671-647-7800/7803
www.guamwaterworks.org

Gas
Pacific L.P. Gas
671-646-9067
www.pacificlpgas.com

Gresco LP Gas
671-653-4887/4888
www.grescopacific.com

Trash/Recycling
Guam Solid Waste Authority (GSWA)
671-646-3111
www.guamswatwasteauthority.com

Pacific Waste Systems (PWS)
671-646-8667/7125/8642
www.pacificwastesystems.com

Cable/Internet/Phone
Docomo Pacific
671-688-2273
www.docomopacific.com

IT&E
671-922-4483
www.ite.net

iConnect
671-888-8888
www.iconnectguam.com

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COMMON PAY AND ALLOWANCES

Be aware of the allowances that you may or may not be entitled to:

Overseas Housing Allowance (OHA)
Active Duty members who are stationed overseas (except for Alaska and Hawaii), and are authorized to live off base at government expense, do not receive a Basic Allowance for Housing (BAH). Instead, in Guam, you will receive Overseas Housing Allowance, or OHA.

What’s the difference? BAH pays a set monthly rate, based on the member’s paygrade, location, and whether or not the service member has any dependents. In other words, if the set rate for a member is $750 per month, that’s what he/she receives, no matter how much the member actually pays for rent and utility costs.

OHA is based on the actual amount of rent. For each location, service members are assigned a maximum rental cap, which is based on average rental costs for the area, depending on the service member’s paygrade and whether or not he/she is residing with dependents. If the service member resides off base, at a monthly rate lower than the allotted amount, the amount paid to the service member will not exceed the monthly cost. For example, your maximum OHA is $2450. You find a rental property for $1800. You would only receive $1800/month for OHA.

Utility/Recurring Maintenance Allowance
The Utility/Recurring Maintenance Allowance is paid monthly to defray expenses paid directly to utility companies and expenses incurred from recurring maintenance and minor repairs for the leased residence. Expense data gathered from members receiving OHA and paying their own utility bills determines this allowance, set to cover the 80th percentile of reported costs. Members with utilities paid by the landlord do not receive this allowance; it is added to the rental allowance. Members without dependents, and paying their own utilities, are entitled to 75 percent of the rate set for members with dependents. Please note that although there is a separate allowance for rent and utilities, housing allowances appear as a single amount in a pay statement.

Cost of Living Allowance (COLA)
The Overseas Cost of Living Allowance (COLA) is a non-taxable allowance designed to offset the higher overseas prices of non-housing goods and services. Overseas COLA is not a fixed amount.

Move-In Housing Allowance (MIHA)
MIHA partially defrays move-in costs associated with occupying privately leased quarters. MIHA (Miscellaneous) is an up-front, lump sum payment that reflects average expenditures to make dwellings habitable (e.g., transformers, supplemental heating equipment, wardrobes, electricity connection). Members with and without dependents receive the full allowance. MIHA partially defrays move-in costs associated with occupying privately leased quarters. MIHA (Miscellaneous) is an up-front, lump sum payment that reflects average expenditures to make dwellings habitable (e.g., transformers, supplemental heating equipment, wardrobes, electricity connection). Members with and without dependents receive the full allowance. MIHA is paid to cover the 80th percentile of reported costs. Please note that although there is a separate allowance for rent and utilities, housing allowances appear as a single amount in a pay statement.

Dislocation Allowance (DLA)
The purpose of DLA is to partially reimburse a member for the expenses incurred in relocating the household on a PCS, ordered for the Government’s convenience, or incident to an evacuation. This allowance is in addition to all other allowances authorized in this Joint Travel Regulation (JTR) and may be paid in advance.

Temporary Lodging Allowance (TLA)
TLA is a permanent change of station (PCS) allowance payable incident to a member’s initially reporting to an overseas Permanent Duty Station (PDS), detaching from an overseas PDS, or requiring temporary lodging under certain other circumstances. The TLA is authorized to partially reimburse a service-member for more than normal expenses incident to the use of temporary lodgings outside CONUS.

VEHICLE REGISTRATION

- Pickup POV from VPC (Vehicle Processing Center). A Temporary Vehicle Permit from the Revenue and Tax Motor Vehicle Division is required for you to pick up your Private Owned Vehicles (POV). The permit is good for 5 days and the fee is $5.00. **The POV Office on Naval Base Guam will not release your POV without the temporary permit.** Below is a step by step checklist to help you register your vehicle in Guam:
  - Go to the Guam Department of Revenue and Taxation building in Barrigada to obtain a temporary permit that is needed to pick up your vehicle from the VPC. (1240 Army Drive) Bring the following items with you:
    - Current vehicle registration
    - Proof of insurance (ensure your coverage is effective on Guam)
    - Driver’s license
    - $5.00 fee (you will be charged extra to use a credit card)
  - Take your temporary permit, all documents referenced above, and all paperwork given to you at the time of shipment to the VPC on Naval Base Guam to obtain POV.

- Obtain a vehicle safety inspection – The fee for safety inspections is $15.00. Please be sure to have your current vehicle registration on hand and go to one of the following locations: Navy Exchange Car Care Center (Mon-Sat 8:00am-5:00pm; 671-564-0656) or 671-564-0662. Best Car and Truck Services, Geno’s & Anthony’s Auto Service Center, Marx Corporation dba Keco, Pacific Tyre (Dededo), Pacific Tyre (Mangilao), Pacific Tyre (Tamuning), Sewell Enterprises, Inc. dba One Stop Auto Care, Smartech dba Road Professional Maintenance (RPM), Strange Service

- Go back to the Guam Department of Revenue and Taxation building to register your vehicle. Registration fees will vary according to type of vehicle. Fees are based on weight and capacity. The registration fee for a sedan can range from $58.00-$65.00. Fees for pick-up trucks will be slightly higher due to the capacity and weight of the vehicle. Visit https://www.guamtax.com/fees/mvd_2007.htm. See below for options and items needed:

  Registering under the Service Members Civil Relief Act (SCRA)
  - You must meet the following requirements to register your vehicle under the Service members Civil Relief Act:
    - be an Active Duty member of the U.S. Armed Forces
    - possess a current Military ID Card
    - have current U.S. Mainland Vehicle Registration Certificate
    - pass a Guam Safety Inspection Checklist
    - Certification of Automobile Liability Insurance (Public Law 20-216)
    - Complete Service members Civil Relief Act Application Form
    - Only Active Duty Members can apply

  Registering your vehicle without using SCRA
  - The following is needed to apply for Guam Vehicle Registration:
    - Certificate of Ownership (Title) or Lien from a financial institution
    - The original manufacturer’s Certificate of Origin
    - Certification of Automobile Liability Insurance (Public Law 20-216)
    - Complete Vehicle Registration Application Form
    - A passed Guam vehicle safety inspection checklist

- Register your vehicle at Naval Base Guam’s Visitor Control Center (located just outside the gate, behind the museum). The service member does not need to be present. Bring the following items with you:
  - Your Military ID
  - Driver’s license
  - Current registration
  - Proof of insurance
DRIVING DIRECTIONS TO THE DEPARTMENT OF TAX & REVENUE

Contact Information:
Department of Motor Vehicles Driver's Registration Branch
1240 Army Drive, Barrigada, Guam
671-635-1755/1756/1757
Monday-Friday  7:00am – 6:00pm

From Naval Base Guam

Follow Route 1 Marine Corps Drive to Route 8 in Hagåtña (approx. 10 miles or 18 mins)
Turn right onto Route 8 and continue onto Route 16 (approx. 5.5 miles or 12 mins)
The destination will be on the right.

OBTAINING A DRIVER'S LICENSE

Contact Information:
Department of Motor Vehicles Driver’s License Branch
1240 Army Drive, Barrigada, Guam
671-635-1761
Monday-Friday  7:00am – 6:00pm

Active Duty members possessing a valid driver license are NOT required to get a Guam Driver License. Sailors with a driver’s license that will expire during their tour on Guam will only be required to obtain a Guam driver’s license IF the state that issued the Driver’s License does not automatically extend the validity of the license because of the service member’s active duty status.

A person having in his/her immediate possession a valid operator’s or chauffeur’s license issued by any other territory, Commonwealth, or state of the United States, may drive a motor vehicle upon the roads and highways for a period not exceeding 30 days from the date such person arrived on Guam. However, upon the expiration of the 30 day period, such person must have been issued a Guam Driver’s license in order to continue driving on Guam. If you are a military dependent and wish to drive on Guam, you MUST obtain a Guam driver’s license within 30 days after arrival.

Go to the Guam Department of Revenue and Taxation building in Barrigada to obtain a Guam driver’s License. To expedite this process, you can schedule an appointment online at https://realid.drt.guam.gov/. The following items are required to apply for a Guam Driver’s License:

- Complete Guam Driver’s License Application
- Valid stateside driver’s license - You will be required to surrender your valid license (which will be returned with a hole punched at the expiration year)
- Valid picture ID - other than your driver’s license (Passport, Military ID, Green Card, Guam ID, Stateside ID, Firearm’s ID, Naturalization Certificate)
- Original U.S. Social Security Card or Social Security certification from the Social Security Office
- Proof of Residence
- Pass a vision screening exam conducted during the application process
- $25.00 fee for a 4-years license (you will be charged extra to use a credit card)

The following are required to apply for a first-time Guam Driver’s License (18 or older):

- Possess a valid certificate of completion from a driver’s education service consisting of 40 hours training (32 classroom hours and 8 in-car hours)
- Present a valid form of identification
- Complete Driver’s License Application Form
- Pass written & road test ($15.00 fee for written exam)
- Must be accompanied by a designated driver that is 21 years of age or older holding a Guam driver’s license.
SCHOOL REGISTRATION

To register your child(ren) for a DoDEA school, please bring the required forms listed below to the school registrar located at the front office of the school your child(ren) will be attending. Please note that your child’s school zone and subsequently the school he or she can enroll in is determined based on your housing assignment provided to you when you arrive on Guam.

Register your child(ren) for school. Please bring the following required documents:

- 1 copy of your stamped orders
- 1 copy of your Page 2
- 1 copy of your Overseas Screening (OSS)
- Passport for student (for age verification)
- Birth Certificate
- Mailing and Physical Address
- Local Emergency Contact
- Report Cards/official transcripts/other academic records
- Immunization/Shot Record or Certification of Immunization (DoDEA Form 2942.0-M-F1) (take to Immunization Clinic to be signed by medical authority)
- Court Document if Sponsor is a Legal Guardian (DSO clearance required)

Entrance Age

PreK students must be four years old on/or before 1 September of the current calendar year to be eligible to register for the upcoming year.

Kindergarten students must be five years old on/or before 1 September of the current calendar year to be eligible to register for the upcoming school year.

First Grade students must be six years old on/or before 1 September of the current calendar year to be eligible to register for the upcoming school year.

BASE SCHOOLS

Guam HS - Eligible students who reside on Guam.

Andersen ES and Andersen MS - Eligible students residing within:

- Military Installation/Housing: Andersen AFB, South Finegayan, & NCTS
- Villages: Barrigada, Dededo, Mangilao, Mongmong - Toto-Maite, Tamuning, Tiyan, & Yigo

McCool EMS - Eligible students residing within:

- Military Installation/Housing: COMNAVMAR Main Base, Naval Hospital, Nimitz Hill, Apra Palms (New Apra), & Apra View (Old Apra)
- Villages: Agana, Agana Heights, Agat, Asan, Ordot-Chalan Pago, Inarajan, Merizo, Piti, Santa Rita, Sinajana, Taitofo, Umatac, & Yona

TRICARE ENROLLMENT

Contact Information:
The TRICARE Service Center
US Naval Hospital Guam
Health Benefits Advisors: 671-344-9425
Enrollment Specialists: 671-344-9777
Monday-Friday 8:00am – 4:00pm

Naval Hospital Guam is comprised of the main hospital in Agana Heights, and two branch clinics, medical and dental, on Naval Base Guam.

- Go to the main hospital in Agana Heights to enroll in TRICARE for this region and choose a Primary Care Manager. (Please note: your family must be command sponsored to enroll in TRICARE Prime)
- Please bring the following items with you:
  - 1 copy of your stamped orders
  - 1 copy of your Page 2
  - 1 copy of your Overseas Screening (OSS) - NAVMED 1300/1 & NAVPERS 1300/16
  - Medical records (not necessary at the time of enrollment)

From Naval Base Guam

- Follow Route 1 Marine Corps Drive to Route 6 (approx. 8.1 miles or 14 mins)
- Turn right onto Route 6 (approx. 5.5 miles or 12 mins)
- Turn left onto Farenholt Ave and the USNH Guam entrance will be on the left

EDUCATION/SCHOOLS

Go to the main hospital in Agana Heights to enroll in Tricare for this region and choose a Primary Care Manager. (Please note: your family must be command sponsored to enroll in TRICARE Prime)

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CDR William C. McCool Elementary/Middle School
US Naval Base Guam
671-339-8676/8678
Fax: 671-339-3383

Guam High School
US Naval Hospital Guam
671-344-7410/7411
Fax: 671-344-7374

Andersen Elementary School
Andersen AFB
671-366-1511/1512
Fax: 671-366-2532

Andersen Middle School
Andersen AFB
671-366-3880/3973
Fax: 671-366-5979
CONTINUING/HIGHER EDUCATION

Consider continuing your education!

On-Base Schools

Navy College Office
Air Force Education Office

Both Navy and Air Force education offices offer degree programs through the University of Maryland and Central Texas College for undergraduate studies. Both colleges offer instruction in a variety of academic fields. University of Oklahoma and University of Phoenix offer courses towards Masters degree program. The latter two only have classes at Andersen. The University of Oklahoma has a Masters degree program in human relations. The University of Phoenix offers a non-thesis Master of Arts degree program in organizational management.

Both education centers offer a number of tests, including College Level Examination Program (CLEP), DANTES Subject Standardized Tests (DSST), American College Test (ACT), Scholastic Aptitude Tests (SAT) and Excelsior Examination. Tests are free to active-duty members; civilians must pay a fee. Many tests are in stock, which means there is no waiting to test, but the education centers cannot stock some tests. Students completing distance learning courses, either from a civilian institution or from a military school, can take their exams in the testing room.

Off-Base Schools

University of Guam
University of Guad

University of Guam, located on a 120-acre campus in Mangilao, offers undergraduate and graduate degrees within five colleges: the College of Arts and Sciences, the College of Education, the College of Agriculture and Life Sciences, College of Business and Public Administration and the College of Nursing and Health Science.

The Guam Community College offers two-year degrees and certificate programs in 50 areas of study in vocational-technical fields. GED, adult education and continuing education courses are also offered. The Western Association of Schools and Colleges accredits both University of Guam and Guam Community College.
CHILD DEVELOPMENT CENTERS

The Child Development Center (CDC) provides center-based care for children 6 weeks to 5 years of age. The CDC is open to active duty military and DoD/NAF civilian personnel families, and is committed to providing the best developmental experiences for all children. The curriculum is designed to meet the cognitive, social, emotional, and physical needs of children by using developmentally age-appropriate activities. When accepting placement for full-time care, the CDC will need the following to process enrollment:

- Registration forms:
  - Sponsor signature is required for all forms, but spouse may sign with a POA (Power of Attorney). Please bring the original POA upon registering.
  - If you are registering more than one child, you must complete a separate form for each child who will be attending the program.
  - Birth certificate (if child has a different last name)

- Immunization Records:
  - Your child must continue to receive immunizations appropriate for their age, and according to the recommendations of the Advisory Committee on Immunization Practices (ACIP). You will be required to show documentation from your healthcare provider that your child has received the immunizations according to the ACIP immunization schedule.
  - Your child must receive an annual flu shot. You will be required to provide documentation from your health care provider when your child has received the flu shot.

- Current LES or Check Stubs

- Health Information Form:
  - If your child has any allergies please contact the CDC to provide updated parent permission statements for field trips and transportation, media release, topical non-prescription medication application, and any other applicable authorizations/releases.
  - Parent Fee Agreement: After your family’s income has been verified, you must sign a Parent Fee Agreement.

SCHOOL AGE CARE

Our Navy School-Age Care program is accredited by the National AfterSchool Alliance and is also affiliated with the Boys and Girls Club of America. Our School Age Care children engage in activities which focus on the Boys & Girls Club Core Programs: Character & Leadership, Education and Career, Health & Life Skills, and The Arts, Sports, Fitness, & Recreation. Different clubs are offered daily such as Power Hour, Image Makers (Photography), Ultimate Journey, Fitness Authority, Smart Moves, and Fine Arts. Special activities are offered for different occasions and we highly encourage parent participation for the special programming. During Summer Day Camp, a variety of field trips are offered such as swimming, bowling, hiking, going to the theatre, water parks, and much more.

We offer full-time care and drop-in care. Please note that drop-in services are on based on space availability and are offered for two days out of the week.

Children enrolled in kindergarten to 6th grade (ages 5-12 years) may attend the School Age Program.

YOUTH & TEEN CENTER

The Teen Center is for teens age 13-18. There is no registration fee, however, parents need to fill out a registration packet, which is required for all program participants. The program has a “Self Release Policy” (in accordance with the unattended base instruction), so teens may sign themselves in and out of the center. Program activities are focused on the Boys & Girls Club of America Core Programs Character and Leadership, Education and Career, Health and Life Skills, The Arts, Sports, Fitness, and Recreation. Teens are also encouraged to participate in club activities such as Power Hour, Image Makers (Photography), Torch Club, Fitness Authority, Smart Girls, Fine Arts, Career Launch, Passport to Manhood, and Special Events.

YOUTH SPORTS

The Guam Youth Sports Association promotes an active lifestyle that allows young athletes to test their physical abilities as well as learn important values such as teamwork, leadership, and discipline. GYSA offers a variety of sports activities that are both fun and challenging.

About the Navy Child & Youth Programs

Accessibility: We support our Service members and families with 227 facilities and 3,000 Child Development Homes worldwide and accredited commercial partnerships spaces throughout the continental United States.

Affordability: We are committed to the economic viability of military families. We offer affordable care based on household income.

Quality: Navy Child and Youth programs are among the highest quality in the nation. Navy Child Development Centers are accredited with The National Association for the Education of Young Children. Our Child Development Home Providers are certified by the Department of Defense, applicable state licensing agencies, and are currently accredited with the National Association for Family Child Care. Navy before and after-school programs are currently accrediting with the National Afterschool Alliance. And, our Youth programs are affiliated with the Boys and Girls Clubs of America.

Eligibility: Developmental child care and youth recreational programs are available to all active duty military, activated reservists and guardsmen, DoD civilian personnel and DoD contractors. Youth recreational programs are also available to military retirees and DoD civilian retirees.
PETS

POST ARRIVAL INFORMATION

Any dog or cat eligible for the 5-day quarantine program shall be transported to the designated quarantine facility where a post-arrival examination by the Territorial Veterinarian or a licensed veterinarian approved by the Director must be completed within 24 hours of arrival.

If the documentation is incorrect or incomplete, arriving animals will be sent to a Quarantine Facility for quarantine awaiting proper documentation. If documentation is incomplete to meet the requirements of the 5 or less day quarantine program, the 30-day program or 120-day program will go into effect.

The veterinarian responsible for post-arrival examination must submit a health examination certificate to the department verifying the health of the dog or cat and provide his/her recommendation for the animals’ early release or continued quarantine status as deemed necessary. The examination certificate along with the attending veterinarian’s recommendation must be submitted to the department prior to approval and release of any dogs or cats. A Certificate of Completion must be obtained from the department prior to release.

The post-arrival examining veterinarian may require quarantine for observation for animals that show any signs of illness or disease during the examination.

Animals eligible for the 5-day quarantine program but are quarantined by the examining veterinarian during post-arrival examination due to unusual health anomalies must be cleared for release by the Territorial Veterinarian or a licensed veterinarian approved by the Director.

Approved Quarantine Facilities

Andersen Animal Quarantine & Kennel Facility
Andersen Air Force Base
Phone: (671) 366-5020
Fax: (671) 366-5021
www.MilitaryMWRGuam.com

Animal Medical Clinic
1961 Army Drive
Tamuning, GU 96913
Phone: (671) 637-8387Fax: (671) 637-8284
www.amcguam.com

Harper Valley Kennels
377 Chalan San Antonio
Tamuning, GU 96913
Phone: (671) 648-7387Fax: (671) 648-8387
www.hvguam.com
harperkennels@guam.net

Upon release from Quarantine, Register your Pet

Animals must be registered within 30 days after moving into base housing with the U.S. Army Veterinary Detachment, Guam. Registration must be updated annually and be accompanied by a current rabies vaccination certificate. Families living in off-base housing should register their pets with the Government of Guam.

Pet Quarantine Reimbursement

Reimbursement for actual mandatory quarantine fees for household pets is authorized not to exceed $550 per PCS move. Keep receipts for quarantine expenses and file your claim with NBG, Personnel Support Detachment (PSD) upon your arrival to Guam.

Vaccinations, Licensing and Registration

Guam does not have strict leash or pet licensing and registration laws. Although if you live on base your pet must always be on a leash, micro-chipped, registered at the Boller Veterinary Clinic on Naval Base Guam or the Andersen Veterinary Treatment Facility on Andersen Air Force Base.
EMERGENCY PREPAREDNESS

TYPHOONS

Ensure you and your family are prepared for emergencies/disasters:

- Disaster preparedness is a necessary part of life on Guam. It is important to make sure that the entire family is prepared and informed in the event of a disaster or emergency. Familiarize yourself with local emergency procedures. Make a plan for natural/manmade disasters and remain ready at any time. One of the primary emergency situations that you should prepare for is typhoons. Because of Guam’s location in the typhoon alley, typhoon season is considered to be June-November.
- Make a family plan – for ideas, please visit www.ready.navy.mil
- Prepare a typhoon locker or emergency kit – for ideas, please visit www.ready.navy.mil or www.redcross.org
- Contact your command to see if they have mustering procedures and inquire about your role in emergency procedures.

JOINT REGION MARIANAS TYPHOON PREPAREDNESS

JRM offers you some awareness information and preparedness tips for the eventuality of a typhoon approaching or hitting Guam. Based on information received from the Joint Typhoon Warning Center (JTWC), JRM will set conditions according to the time destructive winds (50 knots) or greater are expected to reach Guam:

COR 4 - CONDITION OF READINESS 4
Guam is in COR 4 year round due to our location in typhoon alley, until a higher condition is set. This means that at any time, destructive winds could be upon us within 72 hours.

WHAT SHOULD I DO?
- Maintain areas around the house clear of debris and loose material.
- Dead branches should be pruned/removed from trees.
- Most NBG homes are built for major typhoon winds with typhoon shutters. Maintain them in good repair. TEST THEM.
- Determine location of official shelters (will be announced). Stock and maintain your typhoon supply locker.
- Consider plastic trash cans with wheels for later personal items transport if evacuation is necessary.
- Have a personal list of ER and family telephone numbers to call.
- Copy important documents with originals in a safe place.
- Have a personal list of hotels and costs, accept pets?

COR 3 - CONDITION OF READINESS 3
DESTRUCTIVE WINDS ARE POSSIBLE WITHIN 48 HOURS.

WHAT SHOULD I DO?
- Clean/bleach and fill bathtubs, plastic trash cans (with wheels) with water.
- Set refrigerator to coldest settings.
- Freeze water in jugs.
- Fill vehicle fuel tanks.
- Check your generator, test run it, have adequate fuel safely stored (see below).
- Get cash, ATMs may not work after the storm.
- Secure yard equipment, move plants inside.
- Protect electronics (bag, prepare to move to an interior room/off floor).
- Have a supply of rags and old towels.
- Double check your Typhoon Supply Locker.

COR 2 - CONDITION OF READINESS 2
DESTRUCTIVE WINDS ARE ANTICIPATED WITHIN 24 HOURS.

WHAT SHOULD I DO?
- NBG homes are built for major typhoon winds with typhoon shutters. Prepare to shelter in place.
- Close typhoon shutters.
- Fill containers and your bathtub with clean water and keep them covered.
- Turn OFF refrigerator and freezer to their coldest setting and pack your freezer tightly with newspaper (this will keep your food colder longer).
- Secure cars: 1) Set your emergency break 2) Close all windows and doors tightly.
- Move carpet and furniture away from windows.
- Consider evacuation to an official shelter if your home is not storm proof.
- Complete your last errands then stay off the road.
- Stay tuned to local broadcasts and in touch with your command.

COR 1 - CONDITION OF READINESS 1
DESTRUCTIVE WINDS ARE ANTICIPATED WITHIN 12 HOURS (OR ALREADY OCCURRING) ONLY EMERGENCY VEHICLES ARE ALLOWED ON THE ROAD

WHAT SHOULD I DO?
- Stay indoors – ABSOLUTELY STAY INDOORS.
- At the eye of the storm you will be curious to go outside and view the situation. Do not go outside. The eye lasts only a short time and the winds start up again suddenly from the opposite direction.
- Place towels/rags around leaky doors and windows.
- Conserve water.

THE STORM IS PAST – WAIT FOR AN ALL CLEAR
Wait for the ALL CLEAR on Giant Voice. Resist your curiosity getting the best of you and going outside before the All Clear is announced.

AFTER ALL THE CLEAR IS GIVEN
- Look out for and do not touch dangling or downed power lines!!
- Do not consume any food which might have spoiled.
- Use stored water, sterilize all tap water. It could be contaminated!! Consider all water contaminated until it is declared safe by Navy Public Works (On base) Public Utility Agency of Guam (PUAG).

EMERGENCY PREPAREDNESS TYPHOONS

Ensure you and your family are prepared for emergencies/disasters:

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COR 2 - CONDITION OF READINESS 2
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16 17
WATER SAFETY

☐ Read/familiarize yourself with water safety on Guam.

Guam's waters offer outdoor sports enthusiasts a wide choice of recreational activities. Unfortunately, water-related activities sometimes lead to tragedy. A very real danger exists near, on and beyond the reef. For that reason, the reef is off limits to all DoD employees and their family members. That means no reef walking. The waves and current are often misleading and can sweep the unwary over the reef and they may drown.

Water Safety Tips

• Swim only where lifeguards are present or where it is safe for swimming.
• Never swim, snorkel or dive alone. Always have a buddy with you and keep an eye on each other.
• While in the water, wear protective footwear to prevent painful coral cuts or stepping on sea urchins. Wearing hand protection is a good idea too.
• Wear fins when you snorkel. There are some strong currents here especially when the tide is going out. You may need the power fins can give you.
• When snorkeling, wear a snorkeler's vest. This will help you stay afloat if you become tired or the current pulls you out to sea.
• Become familiar with the dangerous aquatic life in these waters. Treat all shells as poisonous and don't handle them.
• Cancel snorkeling, diving or boating plans when weather forecasters have issued hazardous surf or small craft warnings.
• Use extreme caution if snorkeling in areas with rip currents. Rip currents usually occur in areas where there is a cut in the reef. Do not swim in these areas when hazardous surf is likely.
• If a rip current catches you, don't panic. If you can't make any headway, grab onto a coral formation and pull yourself to shore.
• Protective gloves are real assets here. If the water is too deep for grabbing the coral, swim with the current away from the reef. This will prevent the water from continually slamming you into the sharp coral. Once you have cleared the reef, stay afloat and wait for a rescue team.

Ensure your Power of Attorney, Wills, or other legal documents are valid and up to date.

Mailing Address:
PSC 455 Box 177
FPO, AP 96540-2400

Physical Address: BLDG 1A
1 Aldrich Road
Santa Rita, Guam 96915

Phone Number:
671-333-2061

Hours: 0900-1600 Monday-Friday

The Region Legal Service Office (RLSO) is dedicated to providing legal assistance in a variety of areas to assist you. These services are available to all active duty Navy and Marine Corps personnel and their dependents, and retired military personnel.

APPOINTMENTS

Appointments to discuss legal matters with a legal assistance attorney are generally available daily at the RLSO.

Legal Assistance appointments are available 0930-1500 Monday-Thursday, and 0930-1300 on Friday. If you are interested in setting up an appointment, please call our appointment line at the number above.

Our legal assistance attorney can help you with a wide range of topics including:

- Will/Estate Planning Preparation
- Adoption (Step-Parent)
- Family Law (Divorce/Separation/Child Custody)
- Consumer Issues
- Landlord/Tenant

WALK-IN SERVICES

Walk-in Services are available Monday-Friday from 0900-1530.

- Notary
- Power of Attorney **NOTE: General Powers of Attorney are no longer available as a walk-in service.
- You must present your military, dependent, or retiree ID card AND a state ID, driver's license, or passport upon checking in.
Register all firearms in accordance with base and local laws.

Bringing firearms to Guam has several steps that must be strictly followed, as failure to do so could result in charges under Guam Customs or criminal law as well as the confiscation of your firearms. Additionally, Naval Base Guam regulates the transportation and storage of firearms on base. The failure to follow base regulations could result in charges under the UCMJ.

Be sure to thoroughly read the following information in its entirety. The cost of registering one firearm totals $173.00, with an added cost of $49.00 for each additional firearm. The process is also fairly complicated, and failure to follow it can lead to serious repercussions.

**Naval Base Guam:**

Bringing and storing firearms on Naval Base Guam (NBG) must be done in accordance with NAVBASEGUAMINST 5530.68. To bring firearms on base while awaiting the disposition of the Guam registration process, you must complete the following steps:

1. Declare that you have personal firearms at the gate upon initial entry. You should ensure your firearms are not loaded and inaccessible when entering. You will be escorted or directed to proceed to the NBG Armory (directions will be provided).

2. There you will complete the required paperwork with NBG Armony personnel and will be provided with receipts for all stored personal firearms. You will be unable to retrieve these until you have your Guam Firearm ID Card in hand.

Once you have your ID you may return to the NBG Armory to retrieve your firearms in order to get them inspected by the GPD Armory. After you have been issued individual registration cards for each firearm (this process is explained below), you will need to return to the NBG Armory to finalize documentation there. At this point you may store your firearms in base housing in a locked container or with proper trigger/chamber locking mechanisms. Firearms may not be stored in unaccompanied housing or personal vehicles. Refer to NAVBASEGUAMINST 5530.68 and housing policy for detailed storage requirements.

The Armory will also issue you an Authorization to Transport Personal Weapons. The procedures contained within must be strictly followed at all times when transporting firearms on and off the base.

**Guam Customs:**

Firearms, whether brought on island via household goods or on your flight, must be declared to Guam Customs upon entry. When bringing firearms via your flight, proceed to Guam Customs in the airport once you retrieve your checked baggage holding the firearms.

For firearms shipped in household goods (HHG) shipments (ammunition cannot be shipped), you must be present for the extraction of your firearms prior to the delivery of your HHG. It is recommended you note the container your firearms are placed in to expedite their extraction once you are in Guam. Moving companies CANNOT deliver your HHG until all firearms are extracted. Your moving company will help you make arrangements with Guam Customs to get this process completed.

Once your firearms are inspected by Guam Customs officials, you will be provided with the paperwork necessary to complete registration with the Guam Police Department (GPD).

**Guam Police Department:**

There are several steps towards completing the registration process. For up-to-date information refer to the GPD web site at: http://gpd.guam.gov/faq/

First, you must obtain a Guam Firearms ID Card. To do this you must go to the Guam Police Department (GPD) Records and ID Section located on the 1st Floor of the International Trade Center (ITC) building in Suite 131. See below for address and hours

**DO NOT BRING YOUR FIREARMS WITH YOU INTO THE RECORDS AND ID SECTION!**

International Trade Center • 590 South Marine Corps Drive • Tamuning, GU 96913
Phone: 671-475-8500/8506/0049 • Hours: 8:00am – 3:00 pm M-F

You will need to bring the following:

- A certified birth certificate with a photo ID card AND a social security card; OR a valid U.S. passport AND a social security card; OR a naturalization certificate AND a social security card.
- A $47.00 money order or cashier's check made payable to the "Superior Court of Guam". This fee is for the FBI background check.
- An additional $34.00 for the cost of fingerprinting. This payment can be made via cash or card (an additional convenience fee will be assessed if using a card). Fingerprinting will be completed during this initial visit.

When the background check is complete and approved (ten working days), you must return and pay an additional $43.00 (cash or card) to receive your Guam Firearms ID, which will be good for three years.

Now that you have your firearms ID in hand proceed, with your firearms you have retrieved from the NBG Armory, to the GPD Armory. It is located on Neptune Drive in Bangadga. Directions are provided:

- When coming from Naval Base Guam, take Marine Corps Drive (Route 1) to Purple Heart Memorial Highway (Route 8). Continue down Route 8 and at the intersection of Route 8 and Vietnam Veterans Memorial Highway (Route 10) turn left onto Seagull Ave. Continue on until you reach Corsair Road turn right onto Neptune Ave. The GPD Armory will be on the right side towards the end of Neptune Road. Phone: 671-475-8616, Hours: 7:30am – 1:30 pm M-F.

You will need the following:

- A Bill of Sale; OR a Certificate of Ownership; OR a notarized document containing the descriptions of all firearms (if needed, Naval Base Guam Legal Services or the Sector Guam Command Secretary can notarize your documentation)
- The Customs declaration form
- Your valid firearms ID
- A safety inspection form which will be issued by the GPD Armory Firearms

Once each firearm is inspected, the GPD Armory will provide you with the necessary paperwork to return to the Records and ID Section. Here you will complete the registration process by paying $49.00 per firearm (cash or card). You will then be issued a card for each registered firearm.

If you desire to get a concealed carry permit, you may begin the process at this point by completing the required paperwork and paying the additional fees. Possession of a Guam concealed carry permit does not authorize personnel to carry concealed firearms on any military installation.

IMPORTANT! When the Customs paperwork is received you have 30 calendar days to complete the registration process, failure to do so within this time frame could result in felony weapons charges under Guam criminal law. A background check that takes up to 10 working days is part of the process. It is essential you begin this immediately!
EXPLORE

Activities & Events

☐ Attend the Welcome to Guam Orientation and Island Tour – Two days full of fun information and facts about Guam. Day two is a bus tour that includes various places of interest. Call the Fleet and Family Support Center to register. 671-333-2056/2057.

☐ Contact the Guam Visitors Bureau (GVB) for information on local events, restaurants, recreational activities, shopping and more. Contact information is below. 401 Pale San Vitores Rd, Tumon, GU 96913 • 671-646-5278

Monday-Friday 8:00-5:00 • www.visitguam.com

☐ Check out our local USO!

Eligibility: Military ID Cardholders
(ACTIVE DUTY, NATIONAL GUARD, RESERVE, RETIRED & MILITARY DEPENDENTS)
*Each military ID cardholder may sponsor one (1) guest
*Minors must be accompanied by a parent/legal guardian at all times

Services Available to You:
Free Local/Distance Phone Calls
Computers w/CAC Readers
Apple iMacs
Free Internet & WiFi
Printing & Copying ($0.10 donation requested per sheet)
Free Faxing & Scanning
ATM Machine
Cable TV w/Premium Channels
Xbox / PlayStation / Wii Games
Pool Table
Massage Chairs

Follow us for the latest updates:
GuamUSO USOGuam

Hours of Operation:
MONDAY 0800 – 2200
TUESDAY 0800 – 2200
WEDNESDAY 0800 – 2200
THURSDAY 0800 – 2200
FRIDAY 0800 – 2400
SATURDAY 0800 – 2400
SUNDAY 0800 – 2200

Hungry? Check out our Donation Dining Program:
Homemade Chili & Rice
BBQ Ribs
Coffee & Tea Treats
($0.10 donation requested per sheet)
Donuts
Popcorn & Cookies
Sodas
Hot Coffee, Tea, & Water

* ALL FOOD & DRINKS ARE AVAILABLE BY DONATION

Check out what our local MWR has to offer!

MWR
NAVAL BASE GUAM

Eligibility: Military ID Cardholders
(ACTIVE DUTY, NATIONAL GUARD, RESERVE, RETIRED & MILITARY DEPENDENTS)
*Each military ID cardholder may sponsor one (1) guest
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Services Available to You:
Free Local/Distance Phone Calls
Pool Table
Hot Coffee/Tea & Water
Cable TV w/ Premium Channels
Popcorn and Cookies
ATM Machine
Computers w/CAC Readers
Free Faxing & Scanning
Free Internet & WiFi
Sodas
Footwear and proper attire are required at all times.

Donation Dining Program:
- Sandwiches, Salads, Muffins & more!
- BBQ Ribs
- Donuts

Check out our local USO!

Guam USO

Be aware of available deployment support resources:
- Navy Family Ombudsman – You can go to www.ombudsmanregistry.org and click on the ‘Contact Your Ombudsman’ link or contact the Fleet and Family Support Center at 671-333-2056 or ask for a current ombudsman roster.
- Fleet and Family Support Center, Naval Base Guam – Open Monday-Friday 7:30-4:30. Contact number is 671-333-2056 or email ffscguam@fe.navy.mil.
- Naval Base Guam Chapel/Chaplain Services – Open M/W/F 8:00-4:30, T/TH 7:30-4:00. Contact number is 671-333-2056 and ask for a current ombudsman roster.
- Command Family Readiness Groups
- ‘Contact Your Ombudsman’ link OR contact the Fleet and Family Support Center at 671-333-2056 or ask for a current ombudsman roster.
- Community Readiness Groups
- Compass, A Course for Navy Life – You can visit www.gocompass.org/1115un to register for the next available class.

On Guam: Call 24/7 (Primary Advocate): 488-0514
Civilian Advocate: 483-7096
Navy SARC: 483-3739
NBG Chaplain’s Office: 339-2126
Naval Hospital Emergency Room: 344-9232

Molly McGuire’s 564-1834
Bam’s 864-1833
Navy Gateway Inns & Suites 339-5259
Navy School Liaison (K-12) 339-5238
Orchid Point Lanes 564-1828
School Age Care 564-1844
Fleet Rec Center 564-2280
Liberty Center 564-2280
Sumay Cove Marina 564-1846
Top o’ the Mar 472-4606

On Base: Call 24/7 (Primary Advocate): 485-7014
Civilian Advocate: 483-7096
Navy SARC: 483-7129
NBG Chaplain’s Office: 339-2126
Naval Hospital Emergency Room: 344-9232

WW2 Guam Visitors & Convention Bureau
3304 Espinosa Street, Tamuning, Guam 96913 • 671-648-3291 • www.guam.org
### NAVY EXCHANGE & COMMISSARY LOCATIONS

<table>
<thead>
<tr>
<th>Location</th>
<th>Contact Details</th>
<th>Operating Hours</th>
<th>Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. NEX Main Store</td>
<td>671-564-3179</td>
<td>Mon-Sat 9:00am-8:00pm, Sun 9:00am-7:00pm</td>
<td>General Merchandise, Food Court</td>
</tr>
<tr>
<td>2. NEX Car Care Center</td>
<td>671-564-0660</td>
<td>Mon-Sat 8:00am-5:00pm, Sun 9:00am-5:00pm</td>
<td>Pet Supplies, Garden Center, Household Appliances, Fitness Equipment, Sporting Goods, Storage/Organization</td>
</tr>
<tr>
<td>3. NEX Car Wash</td>
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<tr>
<td>4. NEX Home Center</td>
<td>671-564-3211/3212</td>
<td>Mon-Sat 9:00am-8:00pm, Sun 9:00am-7:00pm</td>
<td>Furniture, Dry Cleaning</td>
</tr>
<tr>
<td>5. Beauty/Barber Shop</td>
<td>671-564-3110/3131</td>
<td></td>
<td></td>
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<tr>
<td>6. NEX Home Gallery</td>
<td>671-564-3205/3206</td>
<td>Mon-Sat 9:30am-7:00pm, Sun 9:30am-6:00pm</td>
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</tr>
<tr>
<td>7. NEX Mini-Mart/Gas Station</td>
<td>671-565-0764/0765</td>
<td>Open 24hrs</td>
<td></td>
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<tr>
<td>8. NEX Launderomat</td>
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<tr>
<td>9. Orote Commissary</td>
<td>Naval Base Bldg. 275 Camp Bright Street, Santa Rita, GU 96915 Guam</td>
<td>Daily 10:00am-7:00pm (closed Tuesdays)</td>
<td></td>
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### OTHER NAVY EXCHANGE LOCATIONS

#### POLARIS POINT
- **NEX Mini-Mart**
  - 671-343-5250
  - Mon-Fri 6:30am-5:30pm, Sat 7:30-12:30, Closed Sun

#### US NAVAL HOSPITAL
- **NEX Mini-Mart**
  - 671-472-5541
- **NEX Package Store**
  - 671-472-5542
- **NEX Gas Station**
  - 671-344-9504
  - Mon-Sun 7:00am-9:00pm
- **NEX Gift Shop (inside USNH)**
  - 671-344-9467
  - Mon-Fri 8:00am-5:00pm

#### APRA VIEW
- **NEX Mini-Mart**
  - 671-565-3231
  - Mon-Sat 9:30am-8:00pm, Sun 9:30am-6:00pm

#### NCTS
- **NEX Mini Mart**
  - 671-355-3040
- **NEX Mini Mart**
  - 671-355-4133
  - Mon-Sat 9:30am-8:00pm, Sun 9:30am-6:00pm

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**MAPS**

**NAVY EXCHANGE & COMMISSARY LOCATIONS**

**Polaris Point**
- NEX Mini-Mart: 671-343-5250
  - Mon-Fri 6:30am-5:30pm, Sat 7:30-12:30, Closed Sun

**US Naval Hospital**
- NEX Mini-Mart: 671-472-5541
- NEX Package Store: 671-472-5542
- NEX Gas Station: 671-344-9504
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- NEX Gift Shop (inside USNH): 671-344-9467
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