



VOLUNTEER FOR 44th EARTH WEEK! YOU CAN MAKE A DIFFERENCE!

**Call NSA-BETHESDA,
Environmental Programs Division at (301) 295-2708**

21-25 April 2014

Clean Out Your Files Week

Clean out your files of unwanted papers and place in recycle bins.
Turn in your used toner cartridges in the cage area in Building 9.

Tuesday, 22 April

Base Cleanup

Rain Date: Thursday, 24 April

(1100 -1200 at Building 62 Flagpole)

Help clean up the base and stream.

Gloves and trash bags will be provided.

Everyone is welcome to attend!

(With approval of your work center)

(301) 295-2708

Wednesday, 23 April

Montgomery County Recycling,

Energy & Environmental Education Booths (1000 -1400)

Building 17 Lobby

CLEAN OUT YOUR FILES WEEK



Contribute to Earth Day! Week of 21-25 April 2014

How can you get involved?

- Make a commitment to clean out your files and junk mail by placing it into a recycling bin.
- Print two-sided whenever possible.
- Spell check before printing.
- Purchase recycled paper.
- All recycling bins must be properly labeled.

Clean your files day is celebrated annually as the official Earth Day event of the U.S. Conference of Mayors' Recycling at Work Campaign, a program of the National Office Paper Recycling Project. Clean Your Files Day was initiated in 1995 with a pilot program in the city of Chicago. The event resulted in recycling rates increasing to 12 times the normal rate of collection in the city.

REDUCE • REUSE • RECYCLE • RESPECT

For more information: **(301) 295-2708**